

**Minutes of Meeting of the
COUNCIL OF TRUSTEES
OF THE EPISCOPAL DIOCESE OF KANSAS, INC.**

August 16, 2005

The Council of Trustees of the Episcopal Diocese of Kansas, Inc. met on August 16, 2005, at Grace Cathedral, Topeka, Kansas. The Right Reverend Dean E. Wolfe, Bishop and Chairman, called the meeting to order at 10:03 a.m. with opening worship.

Members of the Council of Trustees present were:

Bishop Wolfe
Mr. Mike Morrow, President
The Very Rev. Jerry D. Adinolfi, Jr.
The Rev. Barbara K. Bloxsom
The Rev. James B. Cook
The Very Rev. R. Steve Lipscomb
The Very Rev. Michael G. Munro
Mr. Michael W. Murphy
Ms. Rogene Schille
Ms. Wendy Sheedy
Mr. Robert Skaggs

Members of the Council of Trustees absent were:

Mrs. Linda Bemis
The Rev. James P. Haney V
Mr. Richard Norman
The Rev. William J. Wood

Advisors to the Council of Trustees present were:

The Rev. Canon Jo Ann T. Ford, Canon to the Ordinary
Mr. L. Franklin Taylor, Chancellor and Secretary
Mr. Richard V. Foote, Vice Chancellor
Mr. Michael Francis, Vice Chancellor
Mr. Douglas K. Anning, Treasurer

Also present were Mr. C. Jay Currie, Comptroller, Ms. Dorothy Emory, Diocesan Administrator, and Mrs. Melodie Woerman, Diocesan Communications Director.

On motion by Dean Lipscomb, properly seconded, the minutes of June 21, 2005, were approved as corrected.

There was a discussion of a resolution endorsing the Kansas Big Tent Coalition comprised of organizations and individual advocates who share the common goal of restoring state funds to protect and preserve essential services for Kansas' most vulnerable citizens. Ms. Schille moved, seconded by Fr. Adinolfi, that the Diocese not participate in the Big Tent Coalition. After discussion, the motion was withdrawn. Mr. Skaggs moved, seconded by Mtr. Bloxson, that the Council of Trustees endorse the Big Tent Coalition. The motion carried by a vote of eight to two.

Mr. Anning presented the Treasurer's Report. He noted that the income statement for July 2005, shows a deficit of \$63,555.06, which is less than anticipated in the budgeting process, which anticipated a loss of \$225,000.00 for the year. Revenues are below budget primarily due to late payment of apportionments. This is partly offset by fees for youth camps. Expenditures for the Diocesan Office are over budget by about \$10,000.00, primarily due to utility costs.

Mr. Anning presented audited financial statements and the independent auditor's report of Mize, Houser & Company for the year ending December 31, 2004. As in past years, the auditor's report continues to note that the Diocese does not accrue a liability for its post-retirement health insurance benefits and that no depreciation expense is recognized on buildings. The audit was otherwise unqualified. Mr. Anning noted that the year end deficit of \$37,724.00 is less than was projected.

The Bishop called for committee reports:

a. Mrs. Bemis was not present to report for the Community Life Committee, but minutes of the committee's meeting on Friday, June 10, 2005, were distributed. The Bishop read a letter from Mrs. Bemis concerning Jubilee grants awarded to Diocesan institutions.

b. On behalf of the Children's and Youth Ministries Committee, the Bishop reported on the Episcopal Youth Event in Berea, Kentucky, held recently. He noted that the event was very effective in part because of participation and leadership by Kansas youth.

c. Council of Trustees members were provided minutes of the July 19, 2005, meeting of the Young Adult and Higher Education Committee.

d. The Council of Trustees was provided a copy of minutes of the June 11, 2005, meeting of the Adult Formation and Spiritual Development Committee.

e. Mr. Skaggs reported for the Finance Committee:

1. St. Paul's Church, Kansas City, Kansas, has reported it is not able to pay its 2004 apportionment in full and requests that its delegates be seated in the 146th Diocesan Convention with voice and vote and that its past due apportionment be forgiven. The committee recommended that the request be granted. Fr. Adinolfi seconded the recommendation. After extended discussion, Ms. Sheedy moved, seconded by Mr. Skaggs, that the motion be tabled until the next meeting of the Council of Trustees, pending a more detailed report and specific

recommendations. The motion carried. Bishop Wolfe assigned the matter to the Committee on Congregational Development and the Canon to the Ordinary for additional investigation.

2. St. Francis Church, Overland Park, reported that it is not able to pay its full apportionment for 2004, although it is current on its 2005 apportionment. St. Francis Parish requests seating for its lay delegates with voice and vote in the 146th Diocesan Convention and forgiveness of its past-due apportionment. Bishop Wolfe referred this matter to the Committee on Congregational Development and the Canon to the Ordinary for further investigation.

3. Mr. Skaggs noted that a contract for the sale of Diocesan property at 87th and Pflumm in Lenexa, Kansas, was approved by the Council of Trustees by email vote at the end of June.

4. Mr. Skaggs presented a revised budget for 2006, reflecting a reduction from the 2005 budget of about \$97,000.00 in expenditures and revenue increases of \$100,000.00 based on increased apportionments and \$60,000.00 in expected payment of \$60,000.00 from Christ Church Anglican, Overland Park. The budget also reflects youth camp fees and expenditures that have been off budget in prior years. He noted that the budget now reflects payment of the General Convention assessment in full. Mr. Skaggs recommended acceptance of the budget as presented with the apportionment schedule necessary to fund it. The recommendation was seconded by Mr. Morrow and approved by nine votes with Mr. Murphy abstaining. Mr. Murphy explained that he abstained because he did not agree with expenditures reflected in the budget pursuant to actions of the Council of Trustees prior to his tenure.

The Council of Trustees recessed for lunch at 11:45 a.m. and returned at 12:30 p.m. Reports of committees continued:

f. Mr. Murphy noted that he had nothing to report on behalf of the Architecture, Property and Allied Arts Committee with respect to the proposed sale of the church building in Fort Scott. Deacon Donald A. Chubb is working on the sale of that property.

g. Bishop Wolfe explained that the Stewardship and Planned Giving Committee has been long in formation due to a need to expand participation. He is searching for a full-time development stewardship officer after the retirement of Mr. Frank Connizzo.

h. Mrs. Woerman reported for the Communications Committee that the committee sponsored a workshop on Church communications on July 25, 2005, at Grace Cathedral for about 50 people. She thanked the Cathedral staff for its help and hospitality. She also noted that the committee is preparing a consolidated mailing for the 146th Convention.

i. Mtr. Bloxsom reported on behalf of the Liturgy, Arts and Music Committee on the two ordinations recently held at Grace Cathedral with the help and support of the Cathedral staff. The committee is working on Convention worship. She also mentioned the Visions of Glory Conference scheduled to be held in September in Overland Park.

j. Dean Lipscomb reported that the Congregational Development Committee is working on a game plan for a church start in southern Johnson County. He presented minutes of the committee's meeting of August 2, 2005, and noted that the committee will meet again next week.

k. Canon Ford reported that the Commission on Ministry has developed working draft guidelines to all parishes for the discernment process for the priesthood and will be preparing similar guidelines for the vocational diaconate. The examining chaplains have compiled a list of essential requirements for general ordination examinations. The commission is also examining nontraditional ordination guidelines.

Canon Ford reported on deployment:

a. St. Stephen's Church, Wichita, has determined three final candidates subject to review and approval by Bishop Wolfe.

b. St. Thomas Church, Overland Park, is in the final stages of completing its parish profile.

c. The Rev. William Wolff has been assigned as Priest in Charge at St. Peter's Church, Pittsburg.

Bishop Wolfe reported on several matters:

a. The Campus Ministry Task Force was unable to hire a campus missionary because its top two candidates were provided incentives to stay in their respective dioceses. The committee will renew its search process.

b. He made a brief report on activities relating to Christ Church Anglican, Overland Park.

c. The ordination of the Rev. William Wolff at Grace Cathedral was enhanced by the support of the Dean and the Cathedral staff, and the Bishop thanked them for their support and assistance.

d. Kansas Day at the National Cathedral in Washington, D.C. is scheduled for Sunday, August 21. Bishop Wolfe will concelebrate with Bishop James Adams of Western Kansas.

e. The Diocese mourns the death of the Reverend Rick Hoecker. The Bishop noted that Church Pension Group Medical Trust provided extraordinary assistance in the enrollment of health insurance coverage for the Hoecker family, and that the Good Samaritan Fund had been established at Trinity Church, Atchison, as an educational fund for his children, Chloe and Max.

f. The Bishop presented a listing of Episcopal actions taken since June 20, 2005.

Bishop Wolfe noted that he and Dean Lipscomb had met with representatives of three architectural firms concerning master planning for the Diocesan Office and Cathedral grounds.

Bishop Wolfe commented on the level of activity in the Diocese and its Council and committees and noted that the coming year is a crucial one in the life of the Diocese.

Ms. Schille invited the Council of Trustees and others in the Diocese to “The Harvest” Cornucopia of Spiritual Music scheduled at St. Paul’s Church, Coffeyville, on September 8, 2005.

Mrs. Emory presented the Diocesan calendar for September 2005 through December 2006 developed as a result of Calendar Day.

There being no further business to come before the meeting, Bishop Wolfe closed the meeting with prayer at 1:07 p.m.

L. Franklin Taylor, Clerk