

**Minutes of a Meeting of the
COUNCIL OF TRUSTEES
OF THE EPISCOPAL DIOCESE OF KANSAS, INC.**

June 15, 2004

The Council of Trustees of the Episcopal Diocese of Kansas, Inc., met in the Bubb Room at Grace Cathedral, Topeka, Kansas, on June 15, 2004. The Rt. Rev. Dean E. Wolfe, Bishop and Chairman, convened the meeting at 10:05 a.m. using the Daily Office and a reflection on Evelyn Underhill.

Trustees present were:

Bishop Wolfe
Ms. Jean Crutchfield, President
The Rev. Jerry D. Adinolfi, Jr.
Mrs. Linda Bemis
The Rev. Barbara K. Bloxsom
Mr. Frank Connizzo
Mr. Harry Denman
The Rev. Denis B. Ford
The Very Rev. R. Steve Lipscomb
Mr. Mike Morrow
Mr. Dick Norman
The Rev. Darrel D. Proffitt
Mr. Robert Skaggs

Trustees absent were:

The Rev. Matthew M. Cobb
Ms. Wendy Sheedy
The Rev. William J. Wood

Advisors to the Council of Trustees present were:

Mr. L. Franklin Taylor, Chancellor and Clerk
The Rev. Canon Jo Ann T. Smith, Canon to the Ordinary
Mr. Douglas K. Anning, Treasurer
Mr. Richard V. Foote, Vice Chancellor
Mrs. Dorothy Emory, Diocesan Administrator
Mr. C. Jay Currie, Comptroller

Also present were the Rev. Joe Alford, Campus Chaplain at the University of Kansas, and Mrs. Melodie Woerman, Editor of *Plenteous Harvest*.

The minutes of the May 18, 2004, meeting were reviewed. It was noted that Mr. Harry Denman, a member of the Council of Trustees should have been listed as absent from the meeting and that the report contained in paragraph 5.e. on page 4 of the minutes occurred in Executive Session and should not be reported in the published minutes of the meeting. On motion by Ms. Crutchfield, seconded by Mrs. Bemis, the minutes of May 18, 2004, were approved with these corrections.

Mr. Anning presented a statement of operations for the period from January 1, 2004, through May 31, 2004. He noted that until computer software modifications can be made, two entries require some additional explanation:

1. The first revenue line reflects apportionment received through May 31, 2004, but includes both apportionment paid with respect to 2004 and apportionment paid with respect to 2003. Actual apportionment collections for 2004 are about 22% behind budget.

2. The expense line item for ministry outside the Diocese includes \$60,000.00 in uncollected apportionments, which is really not an expenditure but a revenue shortfall.

Mr. Anning noted that expenses exceed revenues in part as a timing matter, but also because budget projections were not accurate for 2004 and because the comptroller is taking more care to report expenditures even though they are funded from endowed sources or other resources.

The meeting recessed at 10:30 a.m., when Dean Lipscomb announced that water to the building would be shut off for about two hours, and reconvened at 10:35 a.m.

Committee reports were presented as follows:

1. Mrs. Bemis reported for the Community Life Committee on the successful completion of the Ministry Fair conducted on the campus of Emporia State University on June 5, 2004. She noted that attendance increased from 141 in 2003 to 192 in 2004. The Community Life Committee has had some initial meetings to plan the 145th Diocesan Convention, which may result in some changes in Convention activities.

2. Bishop Wolfe noted for the Children and Youth Ministries Committee that Diocesan Youth Officer Chad Senuta has taken a very professional approach to his responsibilities and is involved in a very positive Diocesan youth camping program.

3. Ms. Crutchfield reported for the Ecclesiastical Relations Committee on several issues:

- a. She received a letter from the Rev. Ron Reed, Vicar of St. Paul's Church, Kansas City, Kansas, requesting seating of lay delegates in the 145th Convention. The request was referred to the Finance Committee.

- b. The Committee recommended consent by the Council of Trustees acting as the Standing Committee of the Diocese to the election of the Rev. Granville Parker

Taylor as Bishop Diocesan of the Diocese of North Carolina. There being no objection, the elected members of the Council of Trustees present signed the consent form.

c. The Ecclesiastical Relations Committee will meet after the scheduled ordinations on June 26 to interview candidates for Holy Orders.

Dean Lipscomb suggested sending the newly adopted policy on clergy compensation to all rectors, wardens and treasurers in the Diocese.

4. Bishop Wolfe asked the Administration and Personnel Committee to consider and recommend policies on the publication of clergy salaries and to work on a letter of agreement between the Bishop and the Diocese.

5. Mr. Skaggs reported for the Finance Committee:

a. The Committee considered a request from the Rector and Vestry of St. Peter's Church, Pittsburg, to exempt \$40,000.00 for costs associated with improvements to the parking lot, handicapped ramp and sidewalks from apportionment. On motion by Mr. Skaggs, seconded by Mrs. Bemis, the proposed exemption was approved by unanimous vote.

b. The Rector and Vestry of St. Peter's Church, Pittsburg, also requested a loan of \$46,000.00 from the Church Extension Fund and exemption of funds raised in its fundraising campaign to repay this loan from apportionment. Mr. Skaggs moved, seconded by Mthr. Bloxson, to approve a \$46,000.00 loan from the Church Extension Fund to St. Peter's Church, Pittsburg, on terms pursuant to Diocesan policy for a period of three years and exemption from apportionment for capital funds raised to repay the loan. The motion carried unanimously.

c. The Committee will draft and propose an alternative to the proposed canonical amendment on funding of the Diocese presented by the task force appointed for that purpose. The alternative, which will be based on the foundational work done by the task force, will be presented to the Council of Trustees at its August meeting.

d. Mr. Skaggs presented the request from Camp Wood for forgiveness of a \$10,000.00 loan made in the spring of 2000. Bishop Wolfe directed the Diocesan Administrator to research Council of Trustees minutes to determine what commitment, if any, had been made at the time the loan was made.

e. Mr. Skaggs noted that the request from St. Paul's Church, Kansas City, Kansas, concerning seating at the 145th Convention, will be tabled until after the due date for similar requests from other parishes.

f. Mr. Anning noted that Bishop and Carole Smalley have sold their residence in Topeka, which was subject to a shared equity agreement with the Diocese, for \$250,000.00. The share of the Diocese of the sale proceeds is 21.108%, subject to some additional minor reconciliation based on improvements funded by one party or the other and not reimbursed in accordance with the shared equity formula. Mr. Norman

moved, seconded by Fr. Ford, to approve the sale on these terms. The motion carried unanimously.

g. Mr. Anning reported that approximately \$140,000.00 received from the Estate of Lois Baum and an anticipated additional distribution of about \$20,000.00 will be held in the Lois Baum Harvest Fund, an unrestricted fund under the control of the Council of Trustees.

6. Mrs. Emory reported for the Architecture, Property and Allied Arts Committee that work on Bethany Place will begin within the next week and that staff members have been encouraged to take vacation during July 2004 while work is completed.

Bishop Wolfe reported on organization of several other committees and noted his expectation that much of the work of the Diocese will be completed in committees that report to the Council of Trustees rather than in Council of Trustees meetings.

Canon Smith reported on deployment:

1. St. David's Church, Topeka, is in the final phase of selecting a candidate to be its Rector.

2. The Rev. Kay Dagg will leave St. Aidan's Church, Olathe, on June 30, 2004, to assume responsibilities at St. Philip's Church, Topeka, on a limited time bivocational basis. St. Aidan's is in the process of talking with a priest about part time ministry.

3. Trinity Church, Eldorado, has called the Rev. Ron Peak from the Diocese of Oklahoma.

4. St. Andrew's Church, Emporia, has formed a search committee.

5. The Rev. Robert Terrill has resigned his position at St. Francis Church, Stilwell, several months earlier than expected in order to run for the Kansas House of Representatives. Canon Smith is discussing the parish's future with parish leadership.

6. St. Peter's Church, Pittsburg, has undertaken some responsibility for a mission that will utilize the facilities of St. Andrew's Church, Fort Scott. The Diocese has received an inquiry from representatives of the Charismatic Episcopal Church in Pleasanton, who would like to rent the St. Andrew's property with an option to purchase.

7. The Rev. Helen Svoboda Barber has accepted a call to a parish in Ohio.

Bishop Wolfe reported on several items:

1. The calendar day held earlier in the month to plan activities around the Diocese in order to set dates for the next three to five years was a good first attempt. The Bishop will continue to utilize this kind of long-range planning activity.

2. The "Ding the Deficit" letter will be mailed to communicants in the Diocese later this week. Fifteen to twenty thousand dollars has already been committed, including a \$5,000.00 commitment from Grace Cathedral.

3. Bishop Wolfe reported on his Episcopal actions with respect to various consents, inhibitions, suspensions, depositions, renunciations and reinstatements.

There was a brief discussion of the annual Council of Trustees retreat. It was agreed that the retreat could probably be completed in two days and that one overnight would be sufficient.

The Bishop led a discussion about self-governing parishes and some confusion about status that has developed as terminology has changed. Feedback from the Council of Trustees was that status descriptions for various kinds of parishes should not be perjorative but that a clear distinction should be made between parishes entitled to call a Rector and parishes of which the Bishop is Rector. Bishop Wolfe referred this matter to the Committee on Congregational Development chaired by Dean Lipscomb for recommendations.

Bishop Wolfe noted that the Diocese has received a resolution from the recent gathering of Diocesan Ecumenical Officers honoring Mrs. Winifred Crapson for her years of service as Ecumenical Officer of the Diocese of Kansas and in many ecumenical activities. Mthr. Bloxson moved, seconded by Mrs. Bemis, to recognize and congratulate Mrs. Crapson for this honor. The motion carried unanimously.

There followed a brief discussion of Diocesan polity and the relationships of parishes, the Diocese and the Bishop's office. Bishop Wolfe stated clearly that there cannot be exceptions to legal and canonical requirements that ignore the authority of the Diocese and the Canons of the Church.

The Bishop noted that the next meeting of the Council of Trustees will be on August 17, 2004, at Grace Cathedral. There being no further business to come before the meeting, it was adjourned for lunch with prayer led by Bishop Wolfe.

L. Franklin Taylor, Clerk