

**Minutes of a Meeting of the
COUNCIL OF TRUSTEES
OF THE EPISCOPAL DIOCESE OF KANSAS, INC.**

July 15, 2003

The Council of Trustees of the Episcopal Diocese of Kansas, Inc., met at St. Francis Canterbury, Manhattan, Kansas, on July 15, 2003. The Rt. Rev. William E. Smalley, Bishop and Chairman, convened the meeting at 10:00 a.m. The Rev. Matthew Cobb led opening prayers.

Trustees present were:

Bishop Smalley
The Rev. Matthew M. Cobb
The Rev. Jerry D. Adinolfi, Jr.
The Rev. Barbara K. Bloxsom
Ms. Jean Crutchfield
The Rev. Denis Ford
Mr. Mike Morrow
Mr. Dick Norman
The Rev. Darrel Proffitt
Mr. Robert Skaggs
The Rev. William J. Wood

Members absent were:

Mrs. Linda Bemis
Mr. Frank Connizzo
Mr. Harry Denman
The Rev. J. Wesley Smith

Advisors to the Council of Trustees present were:

Mr. Dick Foote, Vice-Chancellor
The Rev. Canon Jo Ann T. Smith, Canon to the Ordinary and Acting Secretary
Mr. James Stankiewicz, Diocesan Administrator

Also present were members of the General Convention Deputation from the Diocese of Kansas. In addition to Mr. Morrow and Canon Smith, the deputies present were: Mr. Larry Bingham, Chair of the Deputation, Mr. Bob Erickson, Deacon Jim Upton, the Rev. Jim Haney, and Ms. Sarah Knoll. Melodie Woerman, Editor of *Plenteous Harvest* was also present.

After prayer there was a general discussion of issues which will be coming before the General Convention. The Trustees broke at 12:00 noon for lunch and reconvened at 12:25 p.m. Mother Bloxsom excused herself from the meeting for the afternoon session.

Bishop Smalley raised the issue of the negative campaigning which took place during the election process for a new bishop.

The Ecclesiastical Relations Committee asked the Standing Committee to meet with Eric Anderson who was seeking to have his period of postulancy shortened to six months. Following the meeting Fr. Proffitt moved that Mr. Anderson be admitted as a candidate for Holy Orders. Mr. Morrow seconded. Following discussion the motion passed.

The minutes of the June 17 meeting were approved with the following changes:

1) On page 4 in the report by Mr. Denman on behalf of the Mission Committee: item 1 of the report should be deleted with the following inserted: "Fr. Wood made a report to the Committee regarding the 2003 Ministry Fair. A discussion followed."

2) On page 5, item 3 c, the word "commercial" should be "communication."

With the above changes the minutes were accepted as presented.

Mr. Skaggs reported on behalf of the Finance Committee. The first item discussed was the Financial Auditor's Report by Mize, Houser & Company. The report was presented with the following acknowledgment: 1) The Diocese of Kansas is failing to follow accepted accounting principles by not accruing liability for its post-retirement health insurance benefits. 2) The Diocese of Kansas is not factoring in depreciation expense on its buildings. Both of these items were noted in the cover letter of the auditors. The Trustees decided to continue with the present practices. Mr. Skaggs moved and Fr. Proffitt seconded that the report be accepted with the acknowledgment. The motion passed.

Fr. Proffitt moved and Fr. Cobb seconded a motion that the proposed 2004 budget be accepted as presented with slight modifications to be made by the Finance, Loan, and Apportionment Committee along with a 2% increase in the editor's contract fee for *Plenteous Harvest*.

It was recommended that a \$300,000 Key Man policy be purchased for the Bishop-elect. After presentation of the rationale, Fr. Ford moved and Ms. Crutchfield seconded that this be secured. The motion passed.

The Finance, Loan, and Apportionment Committee recommended that an undesignated bequest of approximately \$6000 be put into the Education Fund for seminarians. Fr. Ford moved and Fr. Proffitt seconded that this be done. The motion passed.

Mr. Skaggs proposed that an internship be created for St. Francis Canterbury using \$12,500 from the Bishop's Fund for Mission and \$4,550 from the 2004 budget for the Internship Program. The internship funding is for a one-year duration. After discussion the recommendation from the budget committee was passed.

There was no report from the Mission Committee.

Ms. Crutchfield, reporting for the Ecclesiastical Relations Committee presented a request from Deacon Carol Meredith requesting the shortening of candidacy for priesthood from 12

months to 6 months. She will finish seminary in December and will be placed at St. Andrew's Church in Derby and be part of their cooperative ministry with St. John's Church, Wichita. Mr. Morrow moved the request be granted, Ms. Crutchfield seconded. The motion carried.

There was no report of the Administration and Personnel Committee.

Bishop Smalley reported on his official acts since the last meeting of the Council of Trustees. That report is included with the official minutes.

Bishop Smalley presented a resolution to be signed by the Trustees acting as the Standing Committee certifying that the Rev. Dean E. Wolfe has been elected Bishop Coadjutor for the Diocese of Kansas. Fr. Proffitt moved that the Trustees authorize this resolution, Fr. Ford seconded. The motion passed.

Bishop Smalley reported that there had been two requests received for the purchase of leadership training videos. The total of the two series is \$1574. He asked for authorization to purchase these videos from the Bishop's Fund for Mission. Ms. Crutchfield moved authorization, Fr. Proffitt seconded. The authorization carried.

It was noted that Mother Barbara Bloxsom is eligible to run for a full term as an At Large Member of the Council of Trustees.

Bishop Smalley reported that a request had been received from a parishioner at St. Luke's Church, Wamego, for a grant from the Lay Education Fund in order for the person to participate in Souljourners. Fr. Proffitt moved that 1/3 of the tuition for the next calendar year be granted. Fr. Cobb seconded. The motion carried.

The September 16 meeting will be held at Grace Cathedral in Topeka. Mr. Denman will be asked to design the worship and agenda. The October meeting is to be held at St. Michael and All Angels Church in Mission with Fr. Smith developing the agenda.

The meeting was adjourned with prayer shortly after 2:00 p.m.

Respectfully Submitted,
The Rev. Canon Jo Ann T. Smith, Acting Secretary