

**Minutes of a Meeting of the
COUNCIL OF TRUSTEES
OF THE EPISCOPAL DIOCESE OF KANSAS, INC.**

March 16, 2004

The Council of Trustees of the Episcopal Diocese of Kansas, Inc. met at St. Aidan's, Olathe, Kansas, on March 16, 2004. The Rt. Rev. Dean E. Wolfe, Bishop and Chairman, called the meeting to order at 10:00 a.m. Bishop Wolfe began the meeting with an opening prayer.

Trustees Present were:

Bishop Wolfe
Mrs. Jean Crutchfield, President
The Rev. Jerry D. Adinolfi, Jr.
The Rev. Barbara K. Bloxsom
The Rev. Matthew M. Cobb
Mr. Frank Connizzo
The Rev. Denis B. Ford
The Very Rev. R. Steve Lipscomb
Mr. Mike Morrow
Mr. Dick Norman
The Rev. Darrel D. Proffitt
Mr. Robert Skaggs
The Rev. William J. Wood

Trustees absent were:

Mrs. Linda Bemis
Mr. Harry Denman

Advisors to the Council of Trustees present were:

Mr. Richard Foote, Vice Chancellor
Mr. Douglas Anning, Treasurer
Ms. Dorothy Emory, Diocesan Administrator
Mr. James Stankiewicz, Comptroller

Also present was Mr. Chad Senuta, Diocesan Youth Coordinator.

The minutes of the February 17, 2004, meeting were reviewed. It was noted that the name of Rev. Michael Munro had been misspelled and should be corrected. With this amendment, the minutes were approved.

TREASURER'S REPORT- Mr. Douglas Anning

a)Year end financial status

Mr. Anning presented the financial report for the year 2003. Income exceeded expenses by \$9,512.64 in 2003.

Mr. Stankiewicz indicated that reserves for the Diocese were approximately \$325,000.00.

Mr. Anning reported that a letter has been sent to each of the nine parishes behind in 2003 apportionment payments. The letter asks for the parish's 2003 financial statement and their 2004 budget.

b)Investment ratio for Diocesan endowment

Mr. Anning stated that the present investment ratio is 60% equity and 40% fixed. Mr. Norman moved and the Rev. Bloxsom seconded a motion to change the investment ratio to 70% equity and 30% fixed. Following discussion by the Council, the motion was unanimously adopted. The issue of socially responsible investments was referred to the finance committee for consideration. They will discuss the matter with the investment advisor, and will report back to the Council.

COMMITTEES

Bishop Wolfe passed out a draft of the various committees and proposed assignments to those committees. He indicated that he had decided on chairs for the following committees:

Ms. Judy Nelson, Community Life Committee
Mr. Andrew Pitts, Architecture, Property, and Allied Arts
Mr. Dave Seifert, Communications
The Rev. William Wood, Outreach

Bishop Wolfe stated that several changes would be made to the draft proposal. He asked the Council members to suggest names for the committees to Ms. Dorothy Emory, the Rev. Canon Jo Ann Smith, or himself. The Council members should also let the Diocesan Office know if they have contacted the persons whose names are submitted.

Bishop Wolfe also announced that he was forming a Task Force on Campus Ministry to be chaired by the Rev. Sam Criss. The purpose of the task force is to develop a comprehensive strategy and vision for campus ministry in the Diocese.

DEPLOYMENT REPORT

Bishop Wolfe passed out the deployment report. It included the following:

1. St. Paul's, Kansas City-Ron Reed serving as vicar; they are looking to explore future ministry to the neighborhood.
2. St. Aidan's Olathe-The Diocesan internship money is to expire in June 2004. The Diocese will explore options with the Senior Warden and vestry.
3. St. Francis, Overland Park-The Rev. Ruth McAleer is filling in for the Rev. Bob Terrill as he recovers from surgery.
4. St. Andrew's, Derby-The Rev. Carol Meredith is working with St. Andrew's under the covenant agreement with St. John's, Wichita.
5. Trinity, El Dorado-The search committee has had 3 candidates in for parish visits.
6. St. Alban's Wichita-The Rev. Jim Mitchell continues as priest-in-charge.
7. St. Bartholomew's, Wichita-They have been asked to contact a retired priest for possible leadership.
8. St. Stephen's Wichita-They are in the process of signing a letter of agreement with the Rev. Jim Davis, and ELCA pastor, for a one-year interim period.
9. St. David's, Topeka-They have formed a search committee to search for a new rector.
10. St. Philip's, Topeka-The Rt. Rev. William E. Smalley continues his interim ministry there.
11. St. Andrew's, Emporia-The Rev. Don Moses continues as interim. After Easter, they will form a search committee.

FORMER CANON 9 PRIESTS

Bishop Wolfe passed out copies of a March 9, 2004, letter sent out to all churches who have priests ordained under the former Title III, Canon 9. The letter discusses expanded lay ministry and the role of these local priests and the laity of those parishes. Attached to the letter is the policy for clergy ordained under former Title III, Canon 9 in the Diocese of Kansas. Bishop Wolfe also announced that the following local priests have been assigned as vicars:

St. John's, Parsons-The Rev. Sharon Billman
Calvary, Yates Center-The Rev. Helen Hoch
St. Timothy's, Iola-The Rev. Jan Chubb
Epiphany, Independence/Ascension, Neodesha-The Rev. Jerry Eytcheson
St. Mary's Galena/St. Stephen's, Columbus-The Rev. J.W. Stephenson with the
Rev. Gary Kennedy assisting
St. John's, Abilene-The Rev. Dr. Frank Holtz
St. Mark's, Blue Rapids/St. Paul's, Marysville-The Rev. Dan Northway
The Rev. Tom Wilson has been licensed for supply and sacramental ministry for a
period of one year.

PERSONNEL

Bishop Wolfe stated that the Diocesan Office is preparing an employee handbook.

FINANCE

Dick Norman reported that nine parishes are behind in 2004 and that invoices will be sent to those parishes. The finance committee will revise the procedures for working with delinquent parishes and present them at the next meeting.

Dick Norman moved and the Rev. Denis Ford seconded a motion that the capital fund drive for St. Paul's, Coffeyville, be exempted from apportionment. The motion was unanimously approved.

Dick Norman asked Bishop Wolfe to draft a letter to all parishioners asking for contributions to the Diocese. Bishop Wolfe agreed to this request from the finance committee.

Dick Norman reported that Jim Stankiewicz is to meet with the purchasers of the Church of the Ascension in Kansas City concerning the sale of that property.

PROPERTIES/DIOCESAN OFFICE

Bishop Wolfe reported that Andy Pitts is looking into short-term solutions for utilization of the Diocesan properties. Eventually, long-range solutions will also need to be addressed.

COMMUNICATIONS

Bishop Wolfe reported that Deacon Charles Pierce will oversee the Diocesan website and will work with Melodie Woerman.

ST. AIDAN'S, OLATHE

The Rev. Kay Dagg provided a handout and discussed the growth in St. Aidan's since July 2002, and the challenges that lie ahead.

The Council recessed for lunch at 12:00 noon and resumed meeting at 12:45 p.m.

BISHOP'S REPORT

Bishop Wolfe stated that it is a privilege to serve as Bishop of the Diocese of Kansas. He has been fired up by visitations to parishes, and the CAN DO spirit in the parishes.

Bishop Wolfe spoke about the confirmation by retired Bishops in Ohio without the permission of the Diocesan bishop, and mentioned that he would be at the House of Bishops meeting next week. He also discussed the expanded role for the deans of each convocation.

Bishop Wolfe indicated that he would revamp the process of obtaining holy orders, and would seek out faithful people of excellence.

Bishop Wolfe discussed the recent GOE examination results.

Bishop Wolfe passed out an article "What makes Great Boards Great" to each of the Council members.

Bishop Wolfe reported on various ecclesiastical changes in other dioceses.

Bishop Wolfe indicated that Larry Bingham is reviewing materials on Turner House and will prepare a report to the Bishop by Easter.

ST. FRANCIS CANTERBURY-KANSAS STATE

The Rev. Matt Cobb reported on the ministry at Canterbury House, Kansas State University.

COMMISSION ON MINISTRY

Mike Morrow reported on the COM meeting on February 20-21, 2004. The COM recommended to Bishop Wolfe that Deacon Betty Glover be allowed to enter seminary in the fall of 2004. The COM also recommended to Bishop Wolfe that David Butler, Gerald Fry and Robert Honse be admitted as postulants for the diaconate.

COMPENSATION FOR CLERGY

Frank Connizzo, on behalf of the administration and personnel committee, provided a proposed policy guideline for compensation for clergy. Frank Connizzo made a motion that the policy guidelines be adopted; Jean Crutchfield seconded the motion.

Bob Skaggs moved and Dick Norman seconded a motion to table the motion until the next Council meeting. The motion to table was defeated.

Following discussion of the policy guidelines, the motion to adopt the guidelines was passed by a majority vote.

OTHER ITEMS

Frank Connizzo noted that the conference for lay employees will be held on May 14-15, 2004 in Kansas City.

Chad Senuta passed out a schedule of youth events and discussed the National Happening Conference. The consensus of the Council was that Bishop Wolfe had the discretion to authorize the use of designated money to assist persons who would be attending the conference.

The next meeting was set for May 18, 2004, in Topeka, Kansas.

Following a worship service led by the Rev. Darrel Proffitt, the meeting was adjourned at 2:15 p.m.

Mike Morrow, clerk pro-tem