

**Minutes of Meeting of the
COUNCIL OF TRUSTEES
OF THE EPISCOPAL DIOCESE OF KANSAS, INC.**

January 17, 2006

The Council of Trustees of the Episcopal Diocese of Kansas, Inc. met on January 17, 2006, at Grace Cathedral, Topeka, Kansas, at 10:00 a.m. The Right Reverend Dean E. Wolfe, Bishop and Chairman, opened the meeting with worship using the Propers for the Feast of St. Antony Abbot in Egypt, 356.

Members of the Council of Trustees present were:

Bishop Wolfe
Mr. Michael Morrow, President
Mrs. Linda Bemis
The Rev. Barbara K. Bloxsom
The Rev. James B. Cook
The Rev. James P. Haney V
Mr. Michael W. Murphy
Mr. Richard Norman
The Rev. Ronald R. Peak
Ms. Rogene Schille
Mr. Robert Skaggs

Members of the Council of Trustees absent were:

The Rev. Dr. Donald F. Davidson
The Very Rev. Michael G. Munro
The Rev. Nancy J. Shank
Ms. Wendy Sheedy

Advisors to the Council of Trustees present were:

Mr. L. Franklin Taylor, Chancellor and Clerk
Mr. Richard V. Foote, Vice Chancellor
Mr. Michael E. Francis, Vice Chancellor

Diocesan staff members present were:

Mrs. Dorothy Emory, Diocesan Administrator
Mr. C. Jay Currie, Comptroller
Mrs. Melodie Woerman, Communications Director

Bishop Wolfe presented the minutes of the Council of Trustees meeting of December 20, 2005. On motion by Mr. Norman, seconded by Mr. Skaggs, the minutes were unanimously approved.

Mr. Currie, in the absence of Mr. Douglas Anning, Treasurer, presented the unaudited income statement for the year ending December 31, 2005. He noted that while several parishes were delinquent in apportionment at year end, the only significant underpayment would be from St. Paul's Church, Kansas City, Kansas, which has underpaid its apportionment by about \$24,000.00. He noted that several extraordinary items are not part of the operating budget and not included in the income statement:

1. The first annual payment of \$60,000.00 from Christ Church pursuant to the settlement agreement between that parish and the Diocese.
2. An amount in excess of \$70,000.00 contributed to the Diocese for the benefit of and forwarded to Episcopal Relief and Development.
3. A final distribution of slightly over \$29,000.00 from the estate of Lois Baum, from which the Diocese previously received a distribution of approximately \$140,000.00.
4. Approximately \$100,000.00 distributed from the estate of a former parishioner at the Church of the Covenant, Junction City.
5. Approximately \$117,000.00 distributed from the estate of a former parishioner at St. David's Church, Topeka.

Mr. Taylor reported on the review by the Executive Committee of the Manual and Policies on Child Protection and Adult Sexual Awareness. He noted that it is important to have policies designed to provide appropriate protection, but extremely important that policies adopted by the Diocese be manageable and enforceable. The Executive Committee referred the proposed policy manual to a committee composed of Mr. Chad Senuta, the Rev. Gail Davis and Fr. Munro to review, clarify and, where possible, simplify.

Mrs. Bemis reported for the Community Life Committee that a time line for preparation for the 147th Diocesan Convention has been prepared and copies distributed to members of the Council of Trustees. She also noted that the Community Life Committee will meet on Friday, January 27, in Emporia, with Barbara Fizer as chair and Judy Gerling as vice-chair.

Bishop Wolfe noted that Mr. Senuta is not present to report for the Committee on Children's and Youth Ministries because he was occupied with the Miqra event at the Cathedral over the weekend. Over 100 youth and more than 20 volunteers participated in Miqra, and the event was very positively received by the participants.

Fr. Haney noted that he had no report from Deacon Monte Giddings on behalf of the Young Adult and Higher Education Committee. Bishop Wolfe noted that the committee will be divided into two committees with Deacon Giddings continuing to chair the Campus Ministries

Committee and the Reverend Lisa Senuta to convene the Young Adult Ministries Committee. The Bishop also noted that Canterbury House in Lawrence is being remodeled and that volunteers at Kansas State University are working on a covenant agreement for undergraduates for an arrangement that will begin in the fall of 2006.

Mr. Morrow reported for the Adult Formation Committee that new information from Via Media describes two new programs that will be available in the Diocese. He also noted that training for Via Media is scheduled in several places near the Diocese for 2006 and that he will publish a training schedule in an upcoming DioLog.

Mr. Morrow reported on behalf of the Ecclesiastical Relations Committee that there has been no new activity, but reminded the Council of Trustees of the ordinations of Robert Harris and Kenny Miller at the Cathedral at 10:00 a.m. on Saturday, January 21.

Mr. Taylor reported for the Executive Committee. He noted that the committee has recommended that the Council of Trustees bylaws be amended to include as a member of the Executive Committee, in addition to the president of the Council of Trustees and other members specified in the bylaws, a member appointed by the president. At its meeting last week, the Executive Committee discussed the Manual and Policies on Child Protection and Adult Sexual Awareness as reported earlier in the meeting, and the Diocesan Policy on Clergy Compensation. Mr. Currie will be devising a matrix reflecting several factors that impact appropriate clergy compensation. The Executive Committee also reviewed letters of agreement with the Bishop and with the new Canon to the Ordinary. Mr. Morrow commented briefly on the mutual review of the ministry of the Bishop and Diocese being prepared by the committee.

Fr. Davidson arrived at the meeting at 10:55 a.m.

Mr. Skaggs reported for the Finance Committee. At the Bishop's request, he moved that the Bishop's compensation be allocated 65% to stipend and 35% to housing allowance and that the proportion for the Rev. Canon Jo Ann T. Smith remain unchanged for 2006. The motion was seconded by Mr. Norman and passed unanimously.

Fr. Peak noted that there has been no activity by the Committee on Architecture, Property and Allied Arts. The Bishop noted that Deacon Donald Chubb, who is working on the disposition of the property that was formerly St. Andrew's Parish, Fort Scott, is working on a short-term lease agreement with a Seventh Day Adventist Church in Fort Scott. The prospective tenant's facility flooded and it has requested use of the former St. Andrew's facility for a period of three to five months.

The Council of Trustees recessed at 11:05 a.m. and reconvened at 11:10. Bishop Wolfe noted that the Stewardship and Planned Giving Committee has met to develop a job description for the Planned Giving Officer.

Mrs. Woerman reported on behalf of Mr. Dave Seifert as chairman of the Communications Committee:

1. The committee is close to having a tool kit for parishes to use to increase visibility, primarily through signage and advertising.

2. The *Living Church* published a story about the Coulter family of Grace Church, Chanute, that was written and photographed by Mrs. Woerman.

3. Bishop Wolfe's reflection on the controversial television series, the Book of Daniel, has been forwarded to newspapers in all communities in the Diocese in which there is an Episcopal parish.

4. The Communications Workshop conducted last year in the Diocese of Kansas will be repeated in the Diocese of West Missouri on March 4, 2006, at St. Andrew's Church, Kansas City, Missouri.

5. Mrs. Woerman will travel to the Gulf Coast over the coming weekend with other communication officers to provide assistance to parishes affected by Hurricanes Katrina and Rita.

6. Mrs. Woerman has been invited to join the communications staff for the upcoming General Convention.

Mthr. Bloxsom reported that the Liturgy, Arts and Music Committee will meet in February and that the committee has established three goals for 2006:

1. To create a link on the Diocesan web site for access to resources for liturgy, arts and music.

2. To work with the Community Life Committee to provide meaningful liturgy for the 147th Diocesan Convention.

3. To establish active subcommittees for liturgy, arts and music.

Mthr. Shank is visiting in Scotland and is not available to report for the Outreach and Ecumenical Ministries Committee. Bishop Wolfe noted, however, that a number of relationships with parishes and dioceses outside the United States are developing in parishes of the Diocese of Kansas.

Fr. Cook reported that the Committee on Congregational Development will meet on February 7. Bishop Wolfe reported on meetings with parishes in Wichita about developing ongoing relationships with mixed results.

Mr. Morrow reported that the Commission on Ministry met with Mr. Matthew Buterbaugh, a middler at the Seminary of the Southwest, and will be making a recommendation on his candidacy for ordination. Mr. Morrow will provide a listing of all candidates for Holy Order in the Diocese and a report on their current status.

Bishop Wolfe presented his report to the Council of Trustees: The Rev. Mary Siegmund will replace the Rev. Canon Jo Ann T. Ford as Canon to the Ordinary. There followed a discussion of this personnel move. Bishop Wolfe expressed his hope and expectation that Canon Ford and the Rev. Denis Ford will continue their ministry in the Diocese of Kansas.

The Bishop discussed other current and pending activities, his priorities for the Episcopate in 2006, a joint letter by Episcopal, Methodist and Lutheran Bishops to Kansas State Legislators and a list of Episcopal actions presented to the Council of Trustees.

Bishop Wolfe reported on deployment issues:

1. St. Thomas Church, Overland Park, is considering three candidates for Rector.
2. The Rev. William Wood will retire as Rector of St. John's Church, Wichita, in February and has accepted a new position as Priest in Charge of a parish in Northeast Harbor, Maine.

Bishop Wolfe reviewed the 2006 Mission priorities:

1. We will establish three new parishes within the next ten years.
2. We will continue to build up existing missions and parishes.
3. We will revitalize our campus ministries program.
4. We will revitalize our stewardship and development programs.

The Bishop noted that the improvement and revitalization of facilities is an additional priority and suggested the need to add a mission and outreach priority, perhaps in the area of disaster response and preparedness.

Mrs. Emory requested that members of the Council of Trustees list their cell phone numbers to make it easier to contact members in urgent situations.

There was a brief discussion of the appropriate time for the annual Council of Trustees retreat with a consensus that the retreat should continue to be scheduled on a Monday afternoon and Tuesday.

Questions and comments from members of the Council of Trustees were discussed. There being no further business to come before the meeting, it was adjourned for lunch at 12:10 p.m.