

**Minutes of Meeting of the
COUNCIL OF TRUSTEES
OF THE EPISCOPAL DIOCESE OF KANSAS, INC.**

February 19, 2008

The Council of Trustees of the Episcopal Diocese of Kansas, Inc. met on February 19, 2008, in the Bubb Room, Grace Cathedral, Topeka, Kansas. The Rt. Rev. Dean E. Wolfe, Bishop and Chairman, convened the meeting with worship at 10:00 a.m.

Members of the Council of Trustees present were:

Bishop Wolfe
The Rev. Ronald R. Peak, President
Mr. Felix Adams
Mrs. Lisa Adams
Mr. Gary Chubb
The Rev. James Cook
The Rev. Dr. Donald F. Davidson
The Rev. James P. Haney V
Dr. Bill Hargrove
The Very Rev. Michael G. Munro
Ms. Rogene Schille
Mr. Gary Schoenrock
The Rev. Nancy J. Shank
The Rev. Julianne Sifers

Dr. Linda Brown was absent.

Advisor to the Council of Trustees present was:

Mr. L. Franklin Taylor, Chancellor and Clerk
Mr. Richard V. Foote, Vice Chancellor
Mr. Douglas K. Anning, Treasurer

Also present were:

The Rev. Canon Mary Siegmund, Canon to the Ordinary
Mrs. Jeanne Atha, Executive Assistant to the Bishop
Mr. C. J. Currie, Comptroller of the Diocese and Assistant Treasurer
Mrs. Melodie Woerman, Director of Communications
Mrs. Char DeWitte, Director of Development and Stewardship
Mr. Chad Senuta, Youth Missioner
The Rev. Susan Terry, Campus Missioner

Bishop Wolfe presented the minutes of the meeting of January 15, 2008. Ms. Schille moved, seconded by Mrs. Adams, to approve the minutes as written. The motion carried unanimously.

Treasurer Douglas K. Anning presented the income statement. He noted that the expenses are essentially on track, that the revenues are short for the month of January. This is essentially a timing matter and as of the date of this meeting, only one parish is significantly past due for 2007 apportionment. Significant apportionment payments relating to January, 2008, have been made since January 31.

Bishop Wolfe opened a discussion on ministry focus. Mr. Adams and Mthr. Sifers reported that as a result of the annual trustees' retreat, the top priorities for ministry have been identified as Kansas School for Ministry and Planning New Congregations. These focus areas, in addition to the existing priorities established by the Council of Trustees, will determine the shape of a capital fund program. Mthr. Sifers reported on the opportunity to engage RSI to conduct a planning study and assessment for a capital fund drive. Fr. Peak moved, seconded by Mthr. Sifers, to engage RSI at a cost of \$34,400.00 for an initial planning study and assessment and development of a framework for capital campaign that would follow. There followed an extended discussion during which Mr. Anning noted that the cost of the study and assessment would be funded as an endowment expense, with the expectation that it would be a campaign expense reimbursable from capital campaign revenues. It was understood that work by RSI would both form the case for a capital campaign and determine the feasibility of a campaign. After further discussion, the motion carried unanimously.

The Bishop called for staff reports and reports of committees:

- Mr. Senuta reported for the Children's and Youth Ministries Committee. Miqra was conducted in January in Topeka and involved 78 youth and 20 to 25 adult sponsors. The Youth Committee is functioning and expects to engage in ongoing mission throughout the Diocese. Summer programming will include the Triennial National Episcopal Youth Convention in July in San Antonio. Dalton Hart of St. Paul's, Manhattan, has applied for and been accepted for the EYE Music Team, and about 15 youth have committed to fill 12 delegate spots.
- Mrs. DeWitt presented the written report of the Stewardship and Development Committee. She noted that she is working on an annual giving program that will be available to all parishes in the Diocese. Committee member Ann Sanders is working on a survey in conjunction with her PhD program at Kansas State University. The annual conference of The Episcopal Network for Stewardship will be held in Kansas City on April 11 and 12, 2008.
- Mrs. Woerman indicated that she had nothing new to report for the Communications Committee. Bishop Wolfe noted that the Diocesan office was experiencing the challenges of the installation of a new computer server.

- Mthr. Terry reported for the Higher Education Committee about activities occurring at Canterbury House at the University of Kansas and activities occurring in Parsons, Pittsburg and Topeka in conjunction with local colleges. She anticipates activities in Chanute and Coffeyville. The committee will send representatives from Kansas campuses to a group activity in Texas. She is actively looking for interns and the Higher Education Committee is working on peer ministry applications and considering grant applications.
- Canon Siegmund reported that the Community Life Committee is not meeting yet, but is functioning by telephone to get organized.
- Mthr. Terry reported that work is under way to form a Young Adult Committee.
- Mthr. Shank noted that the Adult Formation Committee has not met since the last Council of Trustees meeting. Mr. Michael Morrow will be in the Southeast Convocation within the next few weeks to work on adult formation.
- Fr. Peak reported for the Ecclesiastical Relations Committee that the Diocese of South Dakota has requested consent for the election on May 8, 2009, of a Bishop Coadjutor. Fr. Peak moved, seconded by Mrs. Adams, that the Council of Trustees, acting as Standing Committee of the Diocese, consent to the election of a Bishop Coadjutor by the Diocese of South Dakota. The motion carried unanimously.
- Mthr. Sifers reported that she does not have a report from the Liturgy, Arts and Music Committee. Canon Siegmund noted that the committee met on February 8. Its meeting focused on the Chrism Mass scheduled for next week and Convention worship.

The Council of Trustees recessed for lunch with prayer at 11:32 a.m. and reconvened at 12:05 p.m. Staff reports and reports of committees continued:

- Mrs. Adams presented the written report of the Outreach and Ministries Committee. She noted that the committee got a good response to its surveys in the Northeast and Southeast Convocations. Episcopal Community Services in Kansas City will focus on food ministries. Mr. Chubb inquired about the Habitat for Humanity project proposed for Coffeyville. Mrs. Adams reported that the Southeast Convocation is moving forward and that the other Convocations have the proposal pending. Mrs. Adams also reported the Outreach and Ministries Committee has identified the two millennium goal beneficiaries for funds from the 2008 budget. The committee agreed to vet \$3,000.00 to Maison de Naissance Birthing Center in Haiti and \$3,000.00 to Comfort the Children, Inc. for medication and medical supplies for its medical mission to Kenya in 2008.
- Fr. Munro noted that the Commission on Ministry is moving from an approval group to a group focused on formation activities. He observed that it needs to have the new Kansas School for Ministry in place in order to accomplish its objectives. Fr. Haney noted that the Examining Chaplains will have

recommendations to candidates for ordination to remediate deficiencies in their general ordination examination results. Bishop Wolfe noted that he generally supports the recommendations of both the Commission on Ministry and the Examining Chaplains based on the significant work that they do.

- Mr. Anning noted that Good Shepherd Parish, Wichita, has repaid its Church Extension Fund loan early, providing additional resources for the Church Extension Fund to use for other projects. The Finance Committee is beginning the budget process for 2009 and will have its first budget committee hearing on April 5, 2008.
- Mr. Adams reported for the Health Insurance Task Force that he is still researching health insurance issues and gathering information from the prior task force.
- Canon Siegmund reported that the Kansas School for Ministry Task Force is no longer meeting, but that the beginning of a structure for the school should soon be in place.

Canon Siegmund reported on several matters:

- The Lay Leadership Academy is scheduled for this coming weekend for Vestry officers, stewardship chairs and other interested Vestry members.
- The Chrism Mass is scheduled for 10:30 a.m. on Tuesday, March 18, 2008. The Council of Trustees will meet on that date in the afternoon.
- Several parishes continue to be engaged in the search process:
 - St Martin in the Fields, Edwardsville, is working on modifying its profile and has a goal to call a new priest relatively soon.
 - Epiphany, Sedan, is forming a search committee for a full search after the Rev. Barbara Bloxsom's retirement.
 - St. Andrew's, Derby, is working on a modified profile in a search for a full time pastor.
 - St. Matthew's, Newton, is in the process of interviewing five finalists for a full time pastor.
 - Trinity, Atchison, is in the interview stage and has narrowed its search to one candidate.
 - St. Margaret's, Lawrence, is in the profile state and is working with Bishop Wolfe to call a qualified interim pastor.
- Two parishes have issued calls:
 - St. Luke's, Wamego, has called the Rev. Matthew Cobb.

- St. Michael's and All Angels, Mission, has called the Rev. Gail Greenwell.
- The Rev. Betty Glover has been installed as the Rector of the parishes in Winfield and Arkansas City.

The Bishop presented his report:

- He is close to hiring decisions with respect both to a church planter and to leadership for the Kansas School for Ministry.
- Deacons in the Diocese are working on guidelines for their ministry, which are currently being reviewed by Canon Theologians and will be presented to the Council of Trustees.
- The Lay Leadership Academy is an important part of the training structure for the Diocese.
- He is working on plans for a sabbatical to commence within the next year.

Fr. Davidson reported on rebuilding progress being made at St. David's, Topeka.

Bishop Wolfe noted that the Council of Trustees will meet on March 18, 2008, at 1:00 p.m. at Grace Cathedral and on April 15, 2008, at 10:00 a.m. at Good Shepherd, Wichita.

There being no further business to come before the meeting, it was adjourned with prayer at 1:10 p.m.

L. Franklin Taylor, Clerk