

**MINUTES OF MEETING OF THE
COUNCIL OF TRUSTEES
OF THE EPISCOPAL DIOCESE OF KANSAS, INC.**

August 16, 2016

The Council of Trustees of the Episcopal Diocese of Kansas, Inc. met at Upton Hall, Bethany Place, Topeka, Kansas, on August 16, 2016. The Rt. Rev. Dean E. Wolfe, Bishop and Chairman, convened the meeting with worship commemorating the blessed Virgin Mary.

Members of the Council of Trustees present were:

Bishop Wolfe
The Rev. Sharon Billman
Mr. Frank Connizzo
Mr. Tim Flynn
The Rev. A. Patrick K. Funston
Mr. Lawrence Hannan
The Rev. Robert Harris
The Rev. Laurie Lewis
The Rev. Foster Mays
Mr. Stephan Mann
Deacon Rex Matney
Mr. Ray Wheeler

Member of the Council of Trustees absent was:

Mrs. Sue O'Connor, President
Mrs. Margaret LaRue
The Rev. Tom Wilson

Advisor to the Council of Trustees present was:

Mr. L. Franklin Taylor, Chancellor and Clerk

Also present were:

The Rev. Canon Torey Lightcap, Canon to the Ordinary
Mrs. Jeanne Atha, Executive Assistant to the Bishop
Mr. C. J. Currie, Comptroller
Mr. Larry Bingham, Chair, Finance Committee
Mrs. Melodie Woerman, Director of Communications.
Ms. Karen Schlabach, Youth Missioner

The 2015 Independent Auditor's Report for the Episcopal Diocese of Kansas by Mize Houser & Company was presented by Ms. Stacy Smith, who summarized the report and

answered questions, on behalf of the auditor. Ms. Smith noted that overall the audit went about as well as it ever has in her experience.

Bishop Wolfe presented the Minutes of the Meeting of June 14, 2016. The minutes were accepted as presented by consensus of the Council Trustees.

Bishop Wolfe presented a request for consents to election of bishops. By consensus, the Council of Trustees, acting as Standing Committee of the Episcopal Diocese of Kansas, consented to the election of the Reverend Santosh K. Murray Bishop Diocesan of the Diocese of Easton. By consensus, the Council of Trustees, acting as Standing Committee of the Episcopal Diocese of Kansas, unanimously consented to the election of the Reverend Canon Jose A. McLoughlin as Bishop Diocesan of the Diocese of Western North Carolina.

Mr. Bingham reported for the Finance Committee:

- St. Paul's Parish, Manhattan, presented a proposal for a Capital Campaign which has been approved by the Northwest Convocation Board. Mother Lewis moved, seconded by Father Mays to approve the Capital Campaign proposed by St. Paul's Parish, Manhattan. The motion carried unanimously, with Father Funston abstaining.
- Grace Parish, Ottawa, and Grace Parish, Winfield, requested exemption from apportionment for transfers made from parish savings (in the case of Grace Parish, Ottawa) and to be made from the parish endowment (in the case of Grace Parish, Winfield) from apportionment. The Finance Committee noted that there is no canonical procedure for the requested exemptions until apportionment is actually delinquent. Mr. Wheeler moved to approve a request for exemption as presented to the Finance Committee to reduce the 2016 apportionment for Grace Parish, Ottawa, to the 2015 level and to disregard funds withdrawn from the endowment to pay increased 2016 apportionment by Grace Parish, Winfield, in computing the respective parish's apportionment base. Mr. Hannan seconded the motion. Mrs. Margaret LaRue joined the meeting at 11:25 a.m. After discussion, the motion failed by a vote of four to five, with 3 abstaining.
- The Finance Committee recommends that presentation of the Mission Plan to Convocation delegates, prior to the 157th Diocesan convention, include expanded discussion of the apportionment canon and the discussion of expenditure priorities for 2018 and beyond.

The Council of Trustees recessed at 11:35 a.m. and reconvened at 11:40 a.m. Mr. Bingham continued his report:

- The Diocese entered a contract with St. Francis Community Services of Salina to sell the church building of St. Christopher's Parish, Wichita, for \$300,000.00 to close on September 15, 2016. The commission provision of the listing agreement was adjusted from 6% to 3% to reflect the fact that Diocese had procured the buyer.

- The Diocese received notice that it is the beneficiary of life insurance proceeds and a bank account aggregating \$22,429.75 from the estate of the Reverend Frank N. Cohoon. Mother Lewis moved, seconded by Mr. Mann, that the gift be accepted and transferred to the leadership phase of the Capital Campaign. The motion carried unanimously.
- Mr. Bingham provided update on the Capital Campaign. He noted that there will be a need for signature authority by a staff member in the Diocesan office during the construction phase of the Capital Campaign project. Mr. Hannan moved, seconded by Mother Lewis, the adoption of the following resolution:

BE IT RESOLVED that the Council of Trustees of the Episcopal Diocese of Kansas, Inc. designates the Canon to the Ordinary as an officer of the corporation, authorized to sign documents authorized by the Council of Trustees on behalf of the Episcopal Diocese of Kansas, Inc.

The motion carried unanimously. The Council of Trustees recessed at 12:00 noon for lunch and reconvened at 12:25 p.m. Mr. Hannan and Father Harris did not return to the meeting.

Mr. Bingham presented the mission plan for 2017 proposed by the Finance Committee. After his presentation Father Mays moved, seconded by Father Funston, to recommend adoption of the mission plan by the 157th Convention of the Diocese. The motion carried by a vote of 9 to 1. Mr. Bingham presented the proposed apportionment schedule with an explanation of apportionment calculations. Mother Billman moved, seconded by Deacon Matney, to recommend approval of the apportionment schedule as presented by the 157th Convention. The motion carried by a vote of 9 to 1.

Mr. Currie presented the Treasurer's Report. He noted that apportionment payments were under budget by \$73,710.53, that he had not made any transfer from the endowment for 2016 because market earnings continue to be positive and that expenses are a little behind budget.

Mr. Mann noted that he has been working with St. Paul's Parish, Leavenworth on a long term solution to the parish's financial challenges. There followed a brief discussion about the need to conclude a strategic plan for the Diocese.

Mother Lewis reported for the Nominating Committee for the 157th Convention that sufficient candidates had been nominated for two at-large seats on the Council of Trustees (presently occupied by Mother Billman and Mr. Hannan) and four deputies and four alternate deputies to General Convention. She proposed a change of format of nominating documentation to FormStack, which is a more computer friendly format. Mrs. Woerman commented on the quality of photographs submitted in connection with nominations and noted that photographs, to be used in the convention booklet, need specific minimum resolution (2 inches by 2 inches at 300 dpi).

Mr. Taylor presented a request from Bishop Seabury Academy, a Diocesan institution that operates an elementary and secondary school in Lawrence, to amend its Articles of Incorporation and Bylaws in the way that would dis-qualify it as a Diocesan institution. After extended discussion there was a consensus that several questions need to be answered:

- What is the value of the Bishop Seabury Academy to the Episcopal Diocese of Kansas?
- Does this value match with the investment of time and resources by the Diocese?
- How would the Bishop Seabury Academy status as a Diocesan institution be appropriately terminated, or, in the alternative, how would the relationship of Diocese to Bishop Seabury Academy be solidified?
- What is the value of assets currently owned by the Bishop Seabury Academy?
- What is the value of the Episcopal Diocese of Kansas to Bishop Seabury Academy?

Mrs. Schlabach presented written reports on Mega Camp, Happening, and the Honduras Mission. A brief discussion followed.

Mr. Mann reported that the Mission and Outreach Committee set a deadline of September 1, 2016 for Alleluia Grant applications.

Cannon Lightcap reported on transition ministry:

1. St. Francis Canterbury, Kansas State, Manhattan: Mr. Dillon Green of Florence, Alabama, has accepted and begun serving as Ministry Intern. Mr. Ryan Zavacky begins his second year as Ministry Intern.
2. St. John's, Wichita: Rev. Ted Curtis has been appointed as Interim Pastor and will start a 12-month appointment starting September 1.
3. St. Peter's, Pittsburg: Rev. William Wolff has retired and moved to the Des Moines area. The congregation is using supply clergy from within the Diocese until a more permanent arrangement can be found.
4. Open congregations:
 - a. St. Paul's, Clay Center – position open and listed
 - b. St. Andrew's, Emporia – position open and listed
 - c. St. James, Wichita (associate) – position open and listed
 - d. St. David's, Topeka – search committee beginning profile work.

He also reported:

1. St. Paul's, Kansas City, Kansas: Rev. Dixie Junk is completing a summer sabbatical.
2. The diocesan clergy Supply List is being brought up to date and revamped. Clergy will be asked whether they wish to participate in the Supply process anymore (some being prevented by good cause like age or infirmity). They will also be asked what distance from home they would be willing to travel in order to serve congregations. The list will be updated on the diocesan web site.

3. St. Paul's, Manhattan: a Mutual Ministry Review was recently conducted here for Rector and Vestry. This is a helpful service that the Diocese provides; clergy and vestries may want to look at Letters of Agreement and at Meeting Minutes to determine when a Mutual Ministry Review was last done.
4. Campus Missioner: One candidate was brought to the Diocese last week for a visit. (A scheduled visit with the Campus Ministry Council, which would have included representatives from the Southeast, did not make it and will have to be rescheduled.) Another candidate will be brought in next week. These are intensive days during which candidates meet many of the stakeholders in campus ministry.

Bishop Wolfe commented on several items:

- The campus missioner search has clarified what we were looking for in that position and should be concluded soon.
- The 157th Diocesan Convention will be a joint convention with the Diocese of Western Kansas in Wichita.
- Most Dioceses in The Episcopal church are faced with declining attendance, participation and gifting. This will likely result in a lay led revolution in church structure and management.
- He is presently conducting classes in the conduct of morning prayer for parishes in the Southeast Convocation.
- After the 157th Convention, the Council of Trustees will schedule its meeting on Wednesdays beginning on Wednesday, November 30, 2016.

There being no further business to come before the meeting, it was adjourned with prayer at 2:15 pm.

L. Franklin Taylor, Clerk