

**MINUTES OF MEETING OF THE
COUNCIL OF TRUSTEES
OF THE EPISCOPAL DIOCESE OF KANSAS, INC.**

September 27, 2016

The Council of Trustees of the Episcopal Diocese of Kansas, Inc. met at Upton Hall, Bethany Place, Topeka, Kansas, on September 27, 2016. The Rt. Rev. Dean E. Wolfe, Bishop and Chairman, convened the meeting with worship commemorating Saint Vincent de Paul.

Members of the Council of Trustees present were:

Bishop Wolfe
Mrs. Sue O'Connor, President
The Rev. Sharon Billman
Mr. Frank Connizzo
Mr. Tim Flynn
The Rev. A. Patrick K. Funston
Mr. Lawrence Hannan
Mrs. Margaret LaRue
The Rev. Laurie Lewis
The Rev. Foster Mays
Mr. Stephan Mann
Mr. Ray Wheeler
The Rev. Tom Wilson

Members of the Council of Trustees absent were:

The Rev. Robert Harris
Deacon Rex Matney

Advisor to the Council of Trustees Mr. L. Franklin Taylor, Chancellor and Clerk-Absent

Also present were:

The Rev. Canon Torey Lightcap, Canon to the Ordinary
Mrs. Jeanne Atha, Executive Assistant to the Bishop
Mr. Larry Bingham, Chair, Finance Committee
The Rev. Rob Baldwin, Rector, Trinity, Lawrence
The Rev. Dixie Junk, Priest-in-Charge, St. Paul's, Kansas City
Ms. Joy Spearman, Sr. Warden, St. Paul's, Kansas City
The Rev. Michael Munro, Rector, St. Paul's, Leavenworth
Mr. Tom Dials, Sr. Warden, St. Paul's, Leavenworth

The Rev. Dixie Junk and Ms. Joy Spearman presented a New Structure for St. Paul's-Kansas City: The Center for Ministry and Mission. Looking at partnerships with Episcopal Community Services and St. Francis Community Services for a new mission center, and not a parish. The worshipping community is on board for a change of status from parish to mission center. They asked the 2015 apportionment be forgiven and their delegates be given seat, voice, and vote. Mthr. Lewis moved, Mr. Ray Wheeler seconded, that the Council recommend to the 2016 Diocesan Convention that its 2015 apportionment in the amount of \$25,613 be forgiven and its delegates be granted seat and voice but not vote at the 2016 Diocesan Convention. Motion carried with one opposing.

The Rev. Michael Munro and Mr. Tom Dials presented information on the status of St. Paul's, Leavenworth. Attendance is down, income down. Going to run parish as a business. Will be scheduling a parish meeting to be more transparent of their financial status. Have paid some on 2015 apportionment, and asked the remainder be forgiven. Mrs. Margaret LaRue moved, Fr. Tom Wilson seconded, that the Council of Trustees recommend to the 157th Convention that the remainder of their 2015 apportionment in the amount of \$20,426 be forgiven, and their delegates have seat, voice, and vote at the 2016 Diocesan Convention. Motion carried unanimously.

Bishop Wolfe presented the Minutes of the Meeting of August 16, 2016. Mthr. Lewis moved and Fr. Mays seconded, the minutes be approved as printed. Motion carried unanimously.

Mr. Larry Bingham presented the Treasurer's Report in the absence of Mr. Jay Currie, Comptroller. Delinquent parishes are generally catching up with the exception of St. Paul's Kansas City, Kansas and St. Paul's Leavenworth. No funds have been drawn from the Diocesan endowment and that is the reason why that line item is substantially under budget. A withdrawal of \$217,000 was made during the month of September. It is anticipated that the total revenue and expense should be close to breaking even by the end of the year.

Mrs. Sue O'Connor, President of the Standing Committee presented a request for consent to the election of The Very Reverend Dr. DeDe Duncan-Probe to be Diocesan Bishop of the Diocese of Central New York. Fr. Wilson moved, Mthr. Lewis seconded, that the Standing Committee give its consent and the motion carried unanimously.

Mr. Larry Bingham, Interim Finance Chairman, reported the sale of St. Christopher's has closed and \$289,894.00 is in the bank.

Good Shepherd, Wichita, requested exemption from apportionment, not to exceed \$50,000, for improvements and renovations to their building and to relocate the pipe organ from St. Christopher's. The Southwest Convocation recommended that the request be granted. Mthr. Lewis moved, Mrs. O'Connor seconded, that the exemption be granted. The motion carried unanimously.

St. Stephen's, Wichita requested exemption from apportionment, for \$46,000, for major repairs including a new roof. The Southwest Convocation recommended that the request be granted. Fr. Wilson moved, Fr. Mays seconded, that the exemption be granted. The motion carried unanimously.

St. Paul's, Clay Center, requested exemption from apportionment, up to \$65,000, for a chairlift to the basement. The Northwest Convocation recommended that the request be granted. Fr. Wilson moved, Mthr. Lewis seconded, that the exemption be granted. The motion carried unanimously.

Mr. Bingham provided a written summary of the CoreFirst Construction Loan. CoreFirst Bank will give MarLan Construction Company, the general contractor, a formal assurance letter that it has provided the financing necessary to assure that the Cathedral and the Diocese will be able to fulfill a \$5,000,000 construction contract. He also noted that all cash accumulated by the Cathedral and the Diocese will be transferred to separate investment accounts with CoreFirst and these funds are the only collateral securing the construction financing. These deposited funds will be the source for payments of the construction draws until they reach the minimum balance of \$10,000. Two interest payment terms were outlined with no decision on which option will be chosen. Payment of the principal and accrued interest on the construction advances will be payable in full at the maturity of the loan, which is 18 months after the signing of the Line of Credit Agreement.

It is anticipated the full amount of cash may not have been raised and received by March of 2018. The Diocese may have to make a decision on external financing or internal financing at that time.

Mr. Bingham presented the need to ratify action taken by the Council of Trustees on August 30, 2016 via email vote, approving the Corrected Apportionment Schedule for presentation to the 157th Annual Convention of the Diocese. Mr. Larry Hannon moved, seconded by Mr. Stephan Mann, that the Council confirm its August 30 vote to approve the Corrected Apportionment Schedule. The motion carried with one member opposing in order to maintain consistency with the negative vote cast in the email vote.

Mr. Bingham presented the need to ratify action taken by the Council of Trustees on September 9, 2016 via email vote, approving a revised Corrected Apportionment Schedule for presentation to the 157th Annual Convention of the Diocese. Mrs. O'Connor moved, Mthr. Billman seconded, that the Council confirm its September 9 vote to approve the revised Corrected Apportionment Schedule. The motion carried with one member opposing in order to maintain consistency with the negative vote cast in the email vote.

The Rev. Rob Baldwin, Rector, Trinity, Lawrence provided information on Bishop Seabury Academy, as to their request to amend its Articles of Incorporation and Bylaws in a way that would dis-qualify it as a Diocesan Institution. No action was taken.

Changes to the Diocesan Alcohol Policy, in accordance with the action taken at the 2015 General Convention Resolution of Policy 158, was presented by Mthr. Lewis. Fr. Wilson moved, Mthr. Lewis seconded, that the changes be adopted and the motion carried unanimously.

Proposed Changes to the bylaws, Article IV to permit binding action to be taken with respect to actions in addition to Standing Committee actions by the Council of Trustees by email poll. Mthr. Lewis moved, Fr. Wilson seconded, that new sections 4.5 and 4.6 be added to the bylaws as proposed and that the remaining sections of Article IV be renumbered; the motion carried unanimously.

Youth fundraising request to sell magnets and t-shirts, and freewill offering after Compline, during Diocesan Convention to offer small scholarships for families sending multiple children to Mega Camp. Mthr. Lewis moved, Mr. Hannan seconded, motion carried unanimously.

Mr. Mann reported on the parishes the task force is recommending to receive Alleluia Grants at Diocesan Convention; St. Paul's, Clay Center \$3000.00; Good Shepherd, Wichita \$1000.00; St. Thomas, Overland Park \$3000.00; St. James, Wichita \$2980.00. Mr. Mann moved and Fr. Wilson seconded, these grants be approved. Motion carried unanimously.

The Rev. Canon Lightcap reported on Transition Ministry.

- St. James, Wichita, an associate position open.
- St. Paul's, Clay Center, continues to receive names.
- St. Andrew's, Emporia, is currently interviewing candidates.
- St. David's, Topeka, search open for a Rector.
- St. Peter's, Pittsburg, clergy position open.
- Clergy supply list on diocesan website.

Two interviews for Campus Missioner have been held. No decision has been made.

Bishop Wolfe spoke briefly on the House of Bishops meeting he attended in Detroit, and provided a list of Episcopal actions he had received since August 16, 2016.

There being no further business to come before the meeting, it was adjourned with prayer by Bishop Wolfe at 2:40 pm.

The Rev. Sharon L. Billman, Deputy Clerk