

**MINUTES OF MEETING OF THE
COUNCIL OF TRUSTEES
OF THE EPISCOPAL DIOCESE OF KANSAS, INC.**

November 15, 2017

The Council of Trustees of the Episcopal Diocese of Kansas, Inc. met at Upton Hall, Bethany Place, Topeka, Kansas, on November 15, 2017. The Very Rev. Foster Mays, President, convened the meeting at 10: 02 a.m. with prayer.

Members of the Council of Trustees present were:

Fr. Mays
The Rev. Sharon Billman
Deacon Suzi Drury
Mr. Jack Dutra
Mr. Tim Flynn
The Rev. A. Patrick K. Funston
The Very Rev. Laurie Lewis
Mr. Stephen Mann
Deacon Rex Matney
The Rev. Andrew O'Connor
Mrs. Myrline Winkler

Members absent were:

Mr. Todd Allison
Mrs. Elizabeth Doll
Mr. Scott Howard.

Also present were advisors to the Council of Trustees:

Mr. L. Franklin Taylor, Chancellor and Clerk
Mr. Larry Bingham, Treasurer.

Also present were:

The Rev. Canon Torey Lightcap, Canon to the Ordinary
Mrs. Jeanne Atha, Executive Assistant to the Bishop
Mr. Jay Currie, Comptroller
The Rev. Betty Glover, Campus Missioner
The Rev. George Wiley, Canon Pastor
The Venerable Charles Pearce, Archdeacon
Mrs. Melodie Woerman, Director of Communications
Ms. Karen Schlabach, Youth Missioner

Fr. Mays presented the Minutes of the Minutes of October 21, 2017. Mr. Mann moved, seconded by Mr. Dutra, to approve the Minutes as presented. The motion carried unanimously.

Fr. Mays called on Mr. Bingham for the Treasurer's report. Mr. Bingham deferred to Mr. Currie for a report on the budgeted financial statement for the period ending October 31, 2017. Mr. Currie reported that there were delinquent apportionments in the amount of \$122,397.37 of which \$30,599.00 was paid after month-end. He noted that St. Paul's Parish, Kansas City, Kansas, and St. John's Parish, Wichita, will have apportionment shortfalls for the year as previously anticipated. St. Paul's Parish, Leavenworth, appears to be close to paying its full apportionment. He anticipates that the other parishes in the Diocese will pay their full apportionments by year-end. He noted that expenditures are about \$220,000.00 below budget, largely due to the line item for the Office of the Bishop.

Mr. Bingham reported for the Finance Committee which met on Wednesday of last week:

- He presented a letter from Grace Parish, Chanute requesting authorization to sell the house and garage owned by the parish and previously used as a rectory for \$76,000.00 with financing as yet undetermined. Mthr. Lewis moved, seconded by Deacon Matney, that the Council of Trustees acting as Ecclesiastical Authority of the Diocese authorize Grace Parish, Chanute to proceed with the sale of this property subject to approval of final terms. The motion carried unanimously.
- St. Matthews' Chapel, Cedar Vale, has previously been transferred to Epiphany Parish, Sedan, for management. Epiphany Parish has requested the Council of Trustee's authorization to explore options for closing the chapel and disposing of its building. Mthr. Lewis moved, seconded by Mthr. Billman, that the Council of Trustees acting as Standing Committee and as Ecclesiastical Authority of the Diocese authorize Epiphany Parish, Sedan, to continue to pursue closing St. Matthew's Chapel, Cedar Vale, and disposing of its property. The motion carried unanimously.
- Mr. Bingham presented a *pro forma* parochial report for St. Paul's Parish, Kansas City in which he attempted to allocate revenue and expenses between parish operations and Mission Center or Mission Enterprise Zone operations. The information he presented would reduce apportionment for the parish by approximately \$6,000.00 to \$17,772.00 and would allocate the expenses in such a way that the parish could manage this apportionment.
- Mr. Bingham noted that construction of the Diocesan Center and the Parish Hall for Grace Cathedral is on line to be completed in January or February of 2018. The financial report is about the same – there is about \$600,000.00 shortfall of which \$300,000.00 has been pledged and the other half remains to be financed on at least a short-term basis.
- The Finance Committee has recently received the auditor's report from Mize Houser & Co. He and the Finance Committee will review the report, and auditors will attend the December Council of Trustees meeting.
- The Finance Committee reviewed the Investment Manager's report on the endowment; there are no items of note to report.

Ms. Schlabach reported on youth activities:

- She presented a written report of the official youth presence at the Diocesan Convention in 2017.
- She presented a written report on the Servant Leadership Program.

- She has negotiated a three-year contract with Camp Wood for summer camp activities and highlighted some of the points of the agreement. Fr. O'Connor moved, seconded by Mr. Dutra, to affirm a three-year agreement with Camp Wood with the terms presented to begin in 2018 and to be reviewed and renegotiated in two years. The motion carried unanimously.

Mthr. Glover reported on Campus Ministry:

- The Campus Ministry Council will meet on December 9, 2017.
- Activities at Canterbury House at the University of Kansas include consistent program nights and the Thursday night Compline service has some attendance, but over 100 different online views per week.
- Canterbury House at Kansas State University is participating in the Episcopal Service Program in Omaha.

Fr. Wiley reported on a church Pension Group Meeting, in Albuquerque, focused on the spiritual dimension of people with dementia.

Fr. Mays inquired about the relationship of the Diocese with Nourish, Kansas City (formerly Episcopal Community Services, Kansas City). Canon Lightcap noted that the Rev. Gar Demo remains the Diocesan liaison with Nourish, KC.

The Council of Trustees recessed at 11:05 a.m. and returned at 11:15 a.m. Canon Lightcap presented the Transition Ministry report:

- St. Peter's Pittsburg, has extended a call to a priest from Oklahoma to serve as a Priest-In-Charge for one year. The call has been accepted and a letter of Agreement proffered: however, the process is at least temporarily delayed while his background check finishes (no problems anticipated and he decides whether to continue with St. Peter's due to his name being put into a search in another congregation.
- St. Andrew's, Derby, has essentially completed its profile. Last Sunday Debbie Kremers visited with them to explain what the search process will look like.
- St. Paul's, Clay Center, is in talks with a canonically resident priest to serve as its next priest.

Archdeacon Pearce reported on the assignment of Deacon Barbara Gibson to St. Matthew's Parish, Newton. Deacon Drury moved, seconded by Deacon Matney, to approve the assignment of Deacon Gibson to St. Matthew's Parish, Newton for period of one year beginning today and subject to a specific Letter of Agreement. The motion carried unanimously with Fr. O'Connor abstaining.

Archdeacon Pearce reported on Deacon Deborah Burns, currently assigned to St. Martin in-the-Fields Parish, Edwardsville. After discussion, Fr. O'Connor moved, seconded by Fr. Funston, that the Council of Trustees as the Ecclesiastical Authority of the Diocese suggest a sabbatical leave for Deacon Burns for an indefinite period of time, to be structured in connection with Archdeacon Monte Giddings and Deacon Suzi Drury to focus on her continued diaconal ministry. The motion carried unanimously.

There was a brief discussion of the mediation process at Trinity Parish, Atchison, which is being handled by Bishop Milliken in his capacity as Acting Bishop for the Diocese.

Canon Lightcap reported that he had received a request for mediation pursuant to General Canon 3.9.14 concerning an alleged conflict of interest by a Vestry member at St. Stephen's Parish, Wichita. Mthr. Lewis moved that the Council of Trustees as the Ecclesiastical Authority of the Diocese delegate the resolution of this issue to Bishop Milliken as its Acting Bishop pursuant to the terms of Letter of Agreement between the Council of Trustees and Bishop Milliken. The motion was duly seconded and carried unanimously.

Fr. Funston raised the issue of a Youth Center stop on the walkabout for candidates for the Tenth Bishop of Kansas being scheduled by the Transition Committee. After a brief discussion, it was noted that this is an important aspect of the search process that merits consideration by the Transition Committee in its scheduling.

12:10 p.m. Fr. Mays led the Council of Trustees in an Order of Service for Noon Day after which the Council of Trustees recessed for lunch.

The Council of Trustees reconvened at 12:45 p.m. Fr. Mays noted that the Rev. Rob Baldwin has resigned from the Search Committee. There followed some discussion about whether he should be replaced, and several possibilities were suggested. After further consideration, Fr. Funston moved, seconded by Fr. O'Connor, that the Rev. Robert Shawn Streepy be appointed to the Search Committee in place of Fr. Baldwin.

There was a brief discussion of the recent violence in Sutherland Springs, Texas and questions from members of several parishes about the Diocesan policy on firearms. After some discussion, there was a consensus that existing policy should not change, but that parishes should be aware of the status of emergency preparedness procedures. It was suggested that this is an area in which the Diocese of Kansas could collaborate with the Diocese of Western Kansas as both are subject to the same State laws.

Fr. Mays introduced the Rev. Casey Rohleder, Bishop Search Committee co-chair, and the Venerable Charles Pearce, Search Committee member, to present the proposed Diocesan profile for publication. The Council of Trustees reviewed the document and suggested a number of changes. It was agreed that the document would be modified to incorporate these suggestions and circulated one additional time for approval by the Council of Trustees by email vote.

The Council of Trustees recessed to executive session at 2:40 p.m. to discuss holiday plans for Diocesan employees in the absence of a Bishop. The Council of Trustees reconvened at 2:50 p.m. Mthr. Lewis moved, seconded by Mr. Dutra, that each member of the Diocesan staff will be paid a bonus in the net amount (after tax withholding) of \$300.00 from the budget line item for Office of the Bishop. The motion carried unanimously.

There being no further business to come before the meeting, it was dismissed by Deacon Suzi Drury.