

**MINUTES OF MEETING OF THE
COUNCIL OF TRUSTEES
OF THE EPISCOPAL DIOCESE OF KANSAS, INC.**

February 15, 2017

The Council of Trustees of the Episcopal Diocese of Kansas, Inc. met at Upton Hall, Bethany Place, Topeka, Kansas, on February 15, 2017. The Very Rev. Foster Mays, President, convened the meeting at 10:09 a.m. with prayer.

Members of the Council of Trustees present were:

Fr. Mays
Mr. Todd Allison
The Rev. Sharon Billman
Mrs. Elizabeth Doll
Mr. Jack Dutra
Mr. Tim Flynn
Mr. Scott Howard
Mrs. Margaret La Rue
The Very Rev. Laurie Lewis
Mr. Stephen Mann
Deacon Rex Matney
The Rev. Andrew O'Connor

Members of the Council of Trustees absent were:

The Rev. A. Patrick K. Funston

Mr. L. Franklin Taylor, Chancellor and Clerk, was present as an advisor to the Council of Trustees.

Also present were:

The Rev. Canon Torey Lightcap, Canon to the Ordinary
Mrs. Jeanne Atha, Executive Assistant to the Bishop
Mr. Larry Bingham, Finance Committee Chair
Mrs. Melodie Woerman, Director of Communications
The Rev. George Wiley, Canon Pastor
Mr. Jay Currie, Comptroller

Fr. Mays presented the Minutes of the Meeting of January 25, 2017. Deacon Matney moved, seconded by Mr. Mann, to approve the Minutes as presented. The motion carried unanimously.

Fr. Mays then presented the Minutes of the Meeting of February 1, 2017 held in conjunction with the Council of Trustees Retreat. Mrs. La Rue moved, seconded by Mother Lewis, to approve the Minutes as presented. The motion carried unanimously.

Mr. Currie presented the budgeted financial statement for January 2017. He noted that there is typically a lag in apportionment payments in January, and that total apportionments behind budget by \$46,288.08. He noted that income from the Diocesan endowment will not be transferred until later in the year, and that fee income typically lags the budget at this time of year. Differences between budgeted and actual expenses are primarily due to timing, except that the line item for the Office of the Bishop is over budget due to payment for accrued vacation at Bishop Wolfe's departure. After the end of January, an additional \$18,003.49 in parish apportionments was paid. Mr. Mann noted that he has been working with St. Paul's Parish, Leavenworth and that the parish projects paying 85% of its apportionment in 2017. Mrs. LaRue noted that there would be carryover funds reflected on a balance sheet for the Diocese that would be applied to budgeted expenses until current revenues (particularly income from the endowment) are received. Mr. Currie noted that the carryover at year's end is about \$200,000.00. There followed an extended discussion of projections for the year.

Fr. Mays welcomed Mr. Todd Allison from St. Peter's Parish, Pittsburg who was elected to represent the Southeast Convocation after the resignation of Ms. Sue O'Connor from the Council of Trustees. Mr. Allison made a brief statement about his background and experience.

Fr. Mays presented requests for consent to elections:

- Fr. Mays moved, seconded by Mother Billman, that the Council of Trustees acting as Standing Committee of the Episcopal Diocese of Kansas consent to the election of the Rev. Canon Rafael L. Morales as Bishop Diocesan of the Episcopal Diocese of Puerto Rico. The motion carried unanimously.
- Mrs. La Rue moved, seconded by Mr. Durta, that the Council of Trustees acting as Standing Committee of the Episcopal Diocese of Kansas consent to the election of the Rev. Canon John Harvey Taylor as Bishop Coadjutor of the Episcopal Diocese of Los Angeles. The motion carried unanimously.

Mr. Bingham reported for the Finance Committee. The committee has reviewed the 2017 Mission Plan with respect to funding the search for a new bishop and has concluded that resources will be available to cover this expense in 2017 and 2018. He requested that materials concerning an update to the apportionment Canon and an overview of the Mission Plan be discussed in upcoming convocation board meetings. He did not have a construction budget report but noted that construction of new joint facilities to accommodate the Diocesan Office Bishop Kemper School for Ministry and the new Great Hall for Grace Cathedral is under way with projected completion in November or December of 2017; \$128,600.00 has been drawn to date. He anticipates that the Bishop Kemper School for Ministry facility in the former great hall of the Cathedral will be ready in August 2017 for fall classes.

Mr. Bingham presented a letter from the interim pastor and the Senior Warden of St. John's Parish, Wichita noting that the Parish will be unable to pay 75% of its budgeted apportionment for 2017 resulting in a shortage of \$53,225.00. The growing deficit was attributed to extraordinary expenses over the last two years including funding a curate's position, severance payments to the former rector, repairs to the boiler, starting a new ministry, and paying deficits in funds advanced from the parish endowment. There followed an extended discussion of both warning signs and remedies for parishes in this position. There was also a general

discussion of parish endowments. Fr. Mays requested that suggestions about this issue be directed to the Finance Committee and requested a volunteer to act as the Council of Trustees liaison to St. John's Parish.

Fr. Mays presented the January 31, 2017 statement from State Street Global Advisors for the Diocesan endowment reflecting appreciation and assets of about \$89,000.00 over the prior statement and an endowment value in excess of \$5,000,000.00.

Fr. Mays requested reports from trustees on Mission of Ministry of Diocese. Mother Lewis reported for Ms. Karen Schlabach on Diocese Youth activities:

- The MIQRA event has been rescheduled due to an ice storm for next weekend with anticipated attendance by 63 youth, 26 adults and 20 volunteers.
- The Recharge event for youth volunteers will be the following weekend.
- Ms. Schlabach is currently recruiting for MegaCamp staff, summer youth interns and participants for the triennial Episcopal Youth Event.

Mr. Mann provided a written Alleluia Grant update from Deacon Fran Wheeler. Deacon Wheeler requested authority to raise funds for the outreach fund used for Alleluia Grants through a bulk mailing to members of the Diocese during the Easter season. Mother Lewis moved, seconded by Fr. O'Connor, to approve a bulk mailing describing an offering opportunity available between April 17 and May 19, 2017, at an estimated cost of \$2,617.00, to be paid directly from Alleluia Grant funds. After discussion, the motion carried unanimously.

Canon Lightcap presented the clergy transition ministry report:

1. St. Andrew's, Emporia – As previously reported, a call has been offered and accepted for the rectorship of this Parish. For reasons of confidentiality, we can't release the candidate's name until they have a signed Letter of Agreement. The letter is being finalized this week.
2. St. Peter's, Pittsburg – Position open and advertised. This congregation has been relying on the supply schedule for priestly services.
3. St. John's, Wichita – he has provided an initial church Assessment Tool interpretation for key leaders. As previously reported, they are also conducting focus groups to gain more insight before generating a search profile. Their Interim Rector is time-limited as to how long he can serve, so they are motivated.
4. St. Andrew's, Derby – Moving to having a regular schedule of supply priests. May also have someone to effectively serve as interim.
5. St. Luke's, Wamego – Working the clergy supply list and have a solid rota of clergy able to provide supply, including Fr. David Hodges of St. Francis Community Services.

Canon Lightcap also reported on other issues:

- Rev. Betty Glover is serving as campus missionary.
- There has been some discussion of regional confirmations relying on Bishops from adjoining Dioceses in the event that the office of the bishop remains vacant.

- Chrism Mass scheduled for April 11, 2017, at 10:30 a.m. at St. David's Parish, Topeka, with Rt. Rev. Michael P. Milliken, Bishop of the Diocese of Western Kansas, presiding.

Fr. Mays led the Council of Trustees in noon-day prayer after which the Council recessed at 11:48 a.m. for lunch.

The Council of Trustees reconvened at 12:20 p.m. with the same members present except for Mrs. La Rue. Canon Lightcap discussed briefly ideas for regional confirmations which would be dependent on the availability of a bishop with a specific arrangement to serve in the Diocese during the transition.

The Council of Trustees discussed briefly graduating seminarians in the class of 2017 who have been released to interview in other Dioceses. There was a brief discussion about regional curacies in convocations.

Fr. Mays presented the bishop transition report from the Provisional Working Group of members of the Council of Trustees. The Rt. Rev. Clay Mathews in the Office of the Presiding Bishop has provided names of three candidates, one of whom has since withdrawn from consideration.

After some discussion, the Council of Trustees recessed at 1:17 p.m. to review the responsibilities of a bishop, outlined in transition notebook that has been provided to all members. The Council reconvened at 1:27 p.m. and engaged in a discussion of various Episcopal responsibilities that would need to be covered during the transition period. Fr. O'Connor moved, seconded by Deacon Matney that the Council of Trustees proceed to engage an Assisting Bishop, reserving the right to call a Bishop Provisional if it becomes difficult to manage the workload during the transition period. The motion carried unanimously.

Fr. Mays presented for annual renewal for period of 1 year expiring March 1, 2018, licenses to officiate for two members of the clergy:

The Reverend Edward W. Curtis (Diocese of Arizona)

The Reverend Machrina Blasdell (Diocese of California)

The Reverend Amy Cox (Diocese of West Missouri)

Mother Lewis moved, seconded by Mother Billman, to issue licenses to officiate to these clergies for period of one year expiring March 1, 2018. The motion carried unanimously. Fr. Mays noted that Pastor Amy Truhe (ELCA)- was licensed for the same period by Bishop Wolfe on January 30, 2017.

Fr. Mays presented list of Episcopal actions by Bishop Wolfe after January 25, 2017. He also noted that he had received notice of release and removal from Episcopal Diocese of Pittsburg for the Rev. Paul M. Johnston.

Mr. Bingham talked briefly about the report of the Task Force to Reimagine The Episcopal Church (TREC) presented to the 2015 General Convention. One of the points in the TREC report focuses on diocesan viability and collaboration in the efficiency and viability of Diocesan structures. Mr. Bingham proposed that the Diocese of Kansas initiate discussions during the transition period between bishops with the Bishops and Standing Committees of the Dioceses of Western Kansas, West Missouri, and Nebraska. There followed an extended discussion, but no immediate action was taken.

There being no further business to come before the meeting, it was adjourned with prayer at 2:20 p.m.

L. Franklin Taylor, Clerk