

**MINUTES OF MEETING OF THE
COUNCIL OF TRUSTEES
OF THE EPISCOPAL DIOCESE OF KANSAS, INC.**

November 14, 2018

The Council of Trustees of the Episcopal Diocese of Kansas, Inc. met at Upton Hall, Bethany Place, Topeka, Kansas, on November 14, 2018. The Very Rev. Foster Mays, President, convened the meeting at 10: 05 a.m. with prayer.

Members of the Council of Trustees present were:

Fr. Mays
Mr. Todd Allison
The Rev. Sharon Billman
Mrs. Elizabeth Doll
Mr. Jack Dutra
Mr. Tim Flynn
Mr. Scott Howard
The Very Rev. Laurie Lewis
Mr. Stephen Mann
Deacon Rex Matney
The Rev. Casey Rohleder
Mrs. Myrline Winkler

Absent was:

Deacon Suzi Drury
The Rev. Andrew O'Connor

Also present as advisors to the Council of Trustees:

Mr. L. Franklin Taylor, Chancellor and Clerk
Mr. Brian Geary, Treasurer

Also present were:

Mrs. Jeanne Atha, Executive Assistant to the Bishop
Mr. Jay Currie, Comptroller
Ms. Karen Schlabach, Youth Missioner and Interim Campus Missioner
The Rev. George Wiley, Canon Pastor
Mrs. Melodie Woerman, Director of Communication
The Rev. Mary Siegmund, Co-Chair of the Transition Committee for the Tenth Bishop of
Kansas

Fr. Mays presented the Minutes of October 20, 2018. Mthr. Billman moved, seconded by Mr. Dutra, to approve the Minutes as presented. The motion carried unanimously.

Fr. Mays called on Mr. Currie for the Treasurer's report. Mr. Currie reported on the budgeted financial statement for the period ending October 31, 2018. He made several comments about parish apportionments:

- St. Paul's, Kansas City, has been discussed at several meetings;
- Trinity, Lawrence, has lost three largest pledges, but is working to catch up;
- St. Paul's, Leavenworth, continues to work to catch up after Fr. Munro's retirement;
- St. Francis, Overland Park, typically pays apportionment for the year in a lump sum;
- St. Andrew's, Derby, expects to pay 2/3 of its total apportionment; and
- St. John's, Wichita, is a recurring item for several meetings.

He drew \$200,000.00 from the endowment in September. With respect to expenses, he noted that the Bethany Place line is over budget because utilities and other expenses are no longer paid from the Mission Management line. The General Convention line item is under budget due to payment of Deputy expenses from the three-year accumulated escrow. Youth Ministry is over budget due to salary adjustments. He generally expects that the financial statements will be slightly negative by year end. There followed a brief discussion of issues related to the apportionment payment by St. John's, Wichita. Mthr. Lewis suggested that the Council of Trustees consider a "request for exemption" process whereby delinquent apportionment could be paid from endowment without adding to the parish's apportionment base.

Fr. Mays presented requests for consent to episcopal elections:

- The Diocese of Haiti requested consent to the election of the Rev. Joseph Kerwin Delicat as Bishop Coadjutor. Mthr. Lewis requested that this matter be deferred until later in the meeting.
- Mother Lewis moved, second by Mthr. Rohleder, that the Council of Trustees, acting as Standing Committee of the Diocese, consent to the election of the Rev. Cathleen Chittenden Bascom as Tenth Bishop Diocesan of Kansas. The motion carried unanimously.

Mthr. Siegmund presented an update from the Transition Committee, which is working on several issues relating to the Consecration of the Tenth Bishop of Kansas. The Committee is working on:

- The Bishop-Elect's move to Kansas.
- Consecration gifts.
- Liturgy of Ordination and Consecration, for which the Cathedral will accommodate about 700 people.
- A Friday night pre-Consecration event.
- Reception after the Consecration.

Mthr. Lewis suggested that tickets be issued for the Ordination and Consecration to manage seating. It was noted that the Most Rev. Michael Curry, Presiding Bishop of The Episcopal Church will preside at the liturgy but will not preach; the liturgy will be live-streamed.

The Council of Trustees recessed at 11:00 a.m. and reconvened at 11:15 a.m. Mthr. Lewis reported that she had contacted someone familiar with the election in Haiti during the recess and suggested that the Council of Trustees support the findings of the Provincial Court of Review. Deacon Matney moved, seconded by Mr. Mann, that the Council of Trustees, acting as

Standing Committee of the Diocese, vote not to consent to the election in Haiti. The motion carried unanimously.

Dr. Barbara Andres, Executive Director of Episcopal Social Services of Wichita, reported on her institution's change of its operating name to Breakthrough (Episcopal Social Services), based in part on advice from Mrs. Linda Bemis, one of her predecessors to retain the agency's Episcopal identity. The Agency's corporate name will not change.

The Rt. Rev. Michael Milliken, Assisting Bishop, joined the meeting at 11:30 a.m.

Mr. Geary reported that the Finance Committee met last week and discussed several issues:

- Apportionment payments;
- The addition of members to increase expertise and provide diversity; and
- 2018 Transition expenses.

Mthr. Lewis presented recommendations of the Commission on Ministry:

- She moved, seconded by Mr. Dutra, that the Council of Trustees, acting as Standing Committee of the Diocese, approve Mr. John Bullock of Trinity, Lawrence, as a candidate for ordination to the transitional diaconate. The motion carried unanimously.
- She moved, seconded by Mr. Mann, that the Council of Trustees, acting as Standing Committee of the Diocese, approve Ms. Ashley Mather of St. James, Wichita, as a candidate for ordination to the transitional diaconate. The motion carried unanimously.
- She moved, seconded by Mthr. Billman, that the Council of Trustees, acting as Standing Committee of the Diocese, approve Mr. Charles Durland of St. Paul's, Coffeyville, as a candidate for ordination to the vocational diaconate. The motion carried unanimously.
- She moved, seconded by Deacon Matney, that the Council of Trustees, acting as Standing Committee of the Diocese, approve Ms. Carolyn Garwood of St. Paul's, Clay Center, as a candidate for ordination to the vocational diaconate. The motion carried unanimously.
- She moved, seconded by Mthr. Rohleder, that the Council of Trustees, acting as Standing Committee of the Diocese, approve Ms. Kathryn Swain of Grace, Winfield, for ordination to the priesthood. The motion carried unanimously.

At 11:45 a.m., Mother Rohleder led the Council of Trustees in an Order of Service for Noonday. Thereafter the Council of Trustees recessed for lunch.

The Council of Trustees reconvened at 11:45 a.m. Ms. Schlabach presented the Model Policy provided by The Episcopal Church pursuant to General Convention Resolution to be adopted as the Safe Church Policy for the Diocese effective January 1, 2019. She noted that this would be a Diocesan policy applicable to all parishes in the Diocese unless a specific exception is granted by the Ecclesiastical Authority. She noted the major changes from current policy and enumerated changes from the Model Policy:

- Adjusted Social Media recommended practices to include all (not just children & youth), Page 26
- Added definition of “Related Adult,” Page 6
- Removed, “Each user shall have their own account and password.” And said it was recommended instead, Page 9
- 7 hours sleep/night changed to 8, Page 13
- Added statement about 15-passenger vans not recommended, additional training required if you’re using them, Page 14 and 20
- Added “Safe Church Audit” in appendix, Page 34

After discussion, it was agreed that the policy would be modified slightly and presented for final action at the December Council of Trustees meeting.

Ms. Schlabach also presented a written report on Campus and Youth Ministry.

Mr. Taylor presented proposed amendments to the Bylaws and endowment guidelines of St. Paul’s Manhattan. He noted that the amendments to the Bylaws would be consistent with Diocesan Canons and that the proposed Enabling Resolution for the parish endowment was patterned after the model enabling resolution promulgated for use by parishes by the Episcopal Church Foundation. Mthr. Lewis moved, seconded by Mr. Dutra, that the Council of Trustees, acting as Ecclesiastical Authority of the Diocese, approve the proposed amendments to the Bylaws of St. Paul’s, Manhattan. The motion carried unanimously. Mr. Dutra moved, seconded by Mthr. Lewis that the Council of Trustees, acting as Ecclesiastical Authority of the Diocese, approve the proposed Enabling Resolution for the parish endowment funds of St. Paul’s, Manhattan. The motion carried unanimously.

In the absence of Canon Lightcap, Fr. Mays presented the Canon Clergy Transition Ministry Report:

- Church of the Covenant, Junction City – Searching for a Priest-In-Charge. The Canon will be presenting results of the Church Assessment Tool on Sunday, November 18th. Their OTM portfolio is now available online and they are in recruitment mode.
- Saint Michael and All Angels, Mission – OTM profile now available, with parish profile soon to follow, and recruitment underway.
- Grace Cathedral, Topeka – Interim Dean has been serving for two months. They plan to start the search process after their Annual Meeting and Vestry election.
- Grace, Chanute – Rev. Helen Hoch continues to offer supply here as the community discerns next steps.
- St. Margaret’s, Lawrence – Now offering OTM profile and accepting/reviewing names while continuing with Charles Granger as a *Locum Tenens* priest.
- St. Paul’s, Leavenworth – Making some changes to things such as service times and facilities under Interim Priest Steve Lipscomb.

Fr. Mays noted that the Rev. Patrick Funston, who was elected to the Disciplinary Board at the 159th Convention of the Diocese has been elected President by the Board and will schedule a meeting for Title IV training for the Board.

Fr. Mays presented several clergy issues for action by the Council of Trustees:

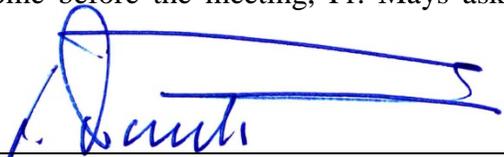
- Mthr. Lewis moved, seconded by Mthr. Rohleder that Letters Dimissory to the Diocese of Southwest Florida be issued for the Rev. Joyce Holmes. The motion carried unanimously.
- Fr. Mays sent a letter of endorsement of Deacon Diane Kruger's appointment to the United Nations Commission on the Status of Women. The Council of Trustees, by consensus, supported this endorsement.
- Deacon Donald Chubb, in respect of requirement of resignation at age 72, has written to Council desiring to reaffirm involvement in his ministry at Grace Cathedral, through submission of resignation and immediate reassignment to his current position pursuant to Canon III.7.7. Mr. Allison moved, seconded by Deacon Matney, to accept Deacon Chubb's resignation as Deacon at Grace Cathedral and to and authorize his reinstatement to that position for a period of one year. The motion carried unanimously.
- The Rev. George Wiley, in respect of requirement of resignation at age 72, has written to Council desiring to reaffirm involvement in his ministries as Canon Pastor, Co-Chaplain to Retired Clergy, faculty member at Bishop Kemper School for Ministry and supply priest, through submission of resignation and immediate approval of his reappointment to those functions pursuant to Canon III.9.8. Mthr. Lewis moved, seconded by Mr. Howard, to accept Fr. Wiley's resignation and to confirm his reappointment for the next year. The motion carried unanimously.

The Council of Trustees recessed at 1:15 p.m. and returned at 1:20 p.m., at which time the Council recessed to executive session. The Council returned from Executive Session at 2:25 p.m. Mr. Dutra moved, seconded by Mrs. Doll to approve proposal of a letter of agreement in the form presented in and modified during executive session to Bishop-Elect Cathleen Chittenden Bascom. The motion carried unanimously, and Fr. Mays was authorized to present the proposed letter of agreement for Bishop-Elect Bascom's consideration.

Mthr. Lewis moved, seconded by Mr. Howard to authorize a \$300 bonus to all full time Diocesan staff members. The motion carried unanimously.

Mr. Howard requested that the Council of Trustees consider guidance to parishes to help safety from violence. Mr. Flynn noted that he will be attending a seminar on this issue. Bishop Milliken noted that Church Insurance Company has developed some materials on this issue and that local law enforcement agencies can provide training.

There being no further business to come before the meeting, Fr. Mays asked Deacon Matney to dismiss the meeting at 2:35 p.m.



L. Franklin Taylor, Clerk