

**MINUTES OF MEETING OF THE
COUNCIL OF TRUSTEES
OF THE EPISCOPAL DIOCESE OF KANSAS, INC.**

January 17, 2018

The Council of Trustees of the Episcopal Diocese of Kansas, Inc. met at the Bishop Kemper School for Ministry Conference Room, Grace Cathedral, Topeka, Kansas, on January 17, 2018. The Very Rev. Foster Mays, President, convened the meeting at 10:03 a.m. with prayer.

Members of the Council of Trustees present were:

Mrs. Elizabeth Doll
Mr. Jack Dutra
Mr. Stephen Mann
Mrs. Myrline Winkler
The Very Rev. Laurie Lewis [participated by Zoom! prior to arrival in person]
The Rev. Andrew O'Connor [participated by Zoom! prior to arrival in person]
The Very Rev. A. Patrick K. Funston [late]

Members participating by Zoom! Internet access were:

Fr. Mays
Mr. Todd Allison
The Rev. Sharon Billman
Mr. Tim Flynn
Mr. Scott Howard.
Deacon Rex Matney

Members absent were:

Deacon Suzi Drury

Also present as an advisor to the Council of Trustees:

Mr. L. Franklin Taylor, Chancellor and Clerk

Also present were:

The Rev. Canon Torey Lightcap, Canon to the Ordinary
Mrs. Jeanne Atha, Executive Assistant to the Bishop
Mr. Jay Currie, Comptroller
The Rev. George Wiley, Canon Pastor
Mrs. Melodie Woerman, Director of Communications
Ms. Karen Schlabach, Youth Missioner
The Rev. Casey Rohleder, Co-Chair of the Search Committee for the Tenth Bishop of
Kansas

Fr. Mays presented the Minutes of December 20, 2017. Some deletions from the first paragraph on page 5 were suggested since no decisions were made on the issues identified. Mr. Dutra moved, seconded by Mr. Mann, to approve the Minutes as corrected. The motion carried unanimously.

Fr. Mays called on Mr. Currie for the Treasurer's report. Mr. Currie requested approval of a housing allowance of \$4,800 of Fr. Wiley's compensation for 2018. On motion by Ms. Doll, seconded by Mthr. Billman, a housing allowance in these amounts for the Rev. George Wiley was unanimously approved.

Mr. Currie reported on the budgeted financial statement for the period ending December 31, 2017. He noted that several parishes will likely remain delinquent on apportionment for 2017:

- St. Paul's, Kansas City Kansas (no apportionment paid)
- St. Paul's, Leavenworth (paid 75%)
- St. Mathew's, Newton (same as last year)
- St. John's, Wichita (paid 25%)

Two other parishes (St. Thomas the Apostle, Overland Park, and Calvary, Yates Center) have minor delinquencies that he expects them to pay.

Fr. Funston joined the meeting at 10:17 a.m. Mr. Currie noted that he did not transfer the full amount of the budgeted endowment draw and that, with the reduced draw, receipts exceeded disbursements for the year by \$34,959.95. Taking into consideration apportionment payments made after year end, the surplus is \$67,585.70. Most expenditure line items are under budget and the line for Office of the Bishop is under budget by \$203,648.45. Mthr. Lewis renewed her request that line 170 be designated "curate support" rather than as "seminarian support" to reflect accurately the use of that expenditure.

Fr. Mays noted that the equity sharing agreement with Bishop Dean and Ellen Wolfe has not yet been concluded. The listing price of the Wolfes' former residence in Lawrence has been lowered, but it is still on the market.

Mthr. Rohleder reported on the work of the search committee and expressed optimism that a good slate of candidates can be recommended from the applications received to date.

Fr. O'Connor and Mthr. Lewis joined the meeting in person.

Fr. Funston and Mr. Dutra reported for the St. Paul's Task Force. They noted several things:

- Community partners are resistant to paying rent to utilize the St. Paul's building.
- Nourish KC is committed to the food pantry at St. Paul's.
- St. Francis Community Services has an interest in participating as a partner.

They noted questions for the parish about its current attendance and the size of its endowment. The ultimate question is whether the Council of Trustees supports activity for the Kansas City, Kansas, community and the continuation of Episcopal ministry at 18th Street, Kansas. There followed an extended discussion.

The Council of Trustees recessed at 11:10 a.m. and reconvened at 11:20 a.m. Fr. Funston proposed that he would draft a letter to Nourish KC, St. Francis Community Services and St. Paul's parish stating the desire of the Council of Trustees to continue the ministry of the Diocese of Kansas at St. Paul's in Kansas City and to proceed with a building inspection, a Church Insurance Company evaluation and a commercial real estate assessment as a foundation for next steps. Mthr. Lewis seconded the motion and it was approved unanimously with the understanding that the draft letter would be reviewed and submitted for approval of the Council by email.

Mthr. Glover reported on progress in Campus Ministry since the report at the December meeting. The program is going well with some analytical feedback from stakeholders. She recommended that Will Chaney be continued as an intern at KU Canterbury and noted that KSU Canterbury intern Dillon anticipates leaving Fall 2018 for seminary to attend seminary. She is ready to advertise this position. She disclosed that she will be leaving her position as of February 15, 2018, to become Rector of St. Matthew's Episcopal Church, Fairbanks, Alaska. The Council of Trustees thanked her for her valuable contribution during her tenure as Campus Missioner and wished her well.

At 12:05 p.m., Fr. Mays led the Council of Trustees in an Order of Service for Noonday after which the Council of Trustees recessed for lunch. The Council reconvened at 12:45 p.m., at which time the Rt. Rev. Michael Milliken, Bishop of the Diocese of Western Kansas and Acting Bishop of the Diocese of Kansas, and the Rev. Dr. Steve Rottgers, Canon to the Ordinary of the Diocese of West Missouri, joined the meeting. They presented their confidential report on mediation between Trinity Parish, Atchison, and its Priest-in-Charge, the Rev. Jon Hullinger and Bishop Milliken's recommendations pursuant to General Canon III.9.14. After some discussion, it was agreed that Bishop Milliken would make some minor revisions and send his recommendations to the parish.

Ms. Schlabach reported on the recently completed Miqra program, on which she will present a formal report at a later meeting. She noted that Megacamp registration is up over this time last year. She will attend the Episcopal Formation Conference next week, followed by meetings of the Youth Ministry Formation Council.

Ms. Atha reported that the new space in the Cathedral complex would be dedicated on May 12, 2018, after Bishop Kemper School Ministry graduation at 1:00 a.m. and regional confirmations by Bishop Milliken for the Northwest Convocation at 1:00 p.m. Other regional confirmations are scheduled as follows:

September 29, 2018—Northeast Convocation at St. Michael's and All Angels, Mission

November 17, 2018—Southwest Convocation in Wichita, probably at St. James Parish

December 8, 2018—Southeast Convocation (Mthr. Billman offered St. John's Parish, Parsons)

The summer ordination date has been moved to June 23, 2018.

Fr. Wiley reported briefly on his activities as Canon Pastor, including a chart of the relative time spent in his activities.

Canon Lightcap presented the Transition Ministry report:

- St. Paul's, Clay Center – Vestry is working through a Letter of Agreement with The Rev. Kay Dagg.
- St. Andrew's, Derby – continuing an active search for a part-time priest through the end of February and using supply clergy in the meantime.
- St. Paul's, Coffeyville, Episcopal Church of the Epiphany, Independence and Episcopal Church of the Ascension, Neodesha – actively searching for a part-time priest to serve their three communities.
- St. Peter's, Pittsburg – actively searching for a part time priest. They were in discussion with a priest from Oklahoma, but that priest may not be ready to discern a call to St. Peter's.
- A Celebration of New Ministry will be held for The Rev. Casey Rohleder at St. Luke's, Wamego, the night of Thursday, January 25th.
- Initial meetings to discuss the need for interim searches in at least two congregations and possibly a third to come on line later this spring. Qualified interim clergy are difficult to find, so names of individuals able to do this would be particularly appreciated.

Canon Lightcap noted that Larry Bingham has asked to be relieved as Treasurer of Bishop Kemper School for Ministry. He has been serving as the Treasurer of the BKSM board, and as the only member of the BKSM Finance Committee from the diocese. (One BKSM board member and one non-BKSM board member serve from each diocese. The latter appointment was never made in the case of Kansas.) The BKSM board will soon be asked to appoint an interim Treasurer. Dean Don Compier wants to know whether an interim board member from our diocese should be considered and appointed by the Council of Trustees.

Canon Lightcap reported that the the four deans of the diocesan convocations are planning to meet in Wamego the afternoon of January 25th.

Canon Lightcap noted that the three Transitional Deacons who had recently been ordained as Priests were asked to undergo a brief process of review with the Rectors of their intern congregations, their convocation deans serving as independent parties to the discussion. This six-month review, with a look ahead to the following six months, has proved to be helpful and will be continued in the future.

Fr. Mays noted the Rev. David Kent's nominees for Vestry and Wardens at St. Timothy's, Iola: St. Timothy's Vestry/Bishop's Committee: Donna Sifers, Jo Bunker, Charles Apt (to complete the remaining term of Susan Garver, who has resigned). Fr. Kent also nominated the following persons to serve as Senior Warden and Junior Warden, respectively: Raymond "Bud" Sifers and Charles Apt. On motion by Fr. Funston, seconded by Mthr. Lewis, the Council of Trustees, as Ecclesiastical Authority of the Diocese, approved these nominations.

There followed a brief discussion of the compensation package for the Tenth Bishop of Kansas. The Council of Trustees concluded that there is no reason to refine the compensation package (which will be negotiable with the Bishop when elected) this close to the nomination/application deadline.

The Council of Trustees recessed to Executive Session to discuss personnel matters at 2:35 p.m. The Council of Trustees returned from Executive Session at 3:25 p.m. Fr. Funston moved, seconded by Mr. Dutra, that Canon Lightcap be authorized to negotiate a revised Letter

of Agreement with Ms. Karen Schlabach to the duties of the Campus Missioner the Youth Missioner on a two-year interim basis at a compensation level and with staff support at a cost within the Diocesan budget. The motion carried unanimously.

There being no further business to come before the meeting, it was adjourned with prayer by Canon Lightcap at 3:28 p.m.

L. Franklin Taylor, Clerk