

**MINUTES OF MEETING OF THE
COUNCIL OF TRUSTEES
OF THE EPISCOPAL DIOCESE OF KANSAS, INC.**

February 21, 2018

The Council of Trustees of the Episcopal Diocese of Kansas, Inc. met at the Bishop Kemper School for Ministry Conference Room, Grace Cathedral, Topeka, Kansas, on February 21, 2018. The Very Rev. Foster Mays, President, convened the meeting at 10:05 a.m. with prayer.

Members of the Council of Trustees present were:

The Very Rev. Foster Mays, President
The Rev. Sharon Billman-via Zoom
Mr. Todd Allison-via Zoom
Mrs. Elizabeth Doll-via Zoom
Deacon Suzi Drury-via Zoom
Mr. Jack Dutra-via Zoom
Mr. Tim Flynn
The Very Rev. A. Patrick K. Funston
Mr. Scott Howard-via Zoom
The Very Rev. Laurie Lewis
Mr. Stephan Mann
Deacon Rex Matney-via Zoom
The Rev. Andrew O'Connor
Mrs. Myrline Winkler

Advisor to the Council of Trustees Mr. L. Franklin Taylor, Chancellor and Clerk-Absent

Also present were:

The Rev. Canon Torey Lightcap, Canon to the Ordinary
Mrs. Jeanne Atha, Executive Assistant to the Bishop
Mrs. Melodie Woerman, Director of Communications
The Rev. George Wiley, Canon Pastor
Mr. Jay Currie, Comptroller
Ms. Karen Schlabach, Youth Missioner, Interim Campus Missioner
The Rev. Casey Rohleder, Co-Chair of the Search Committee for the Tenth Bishop

of Kansas.

Mrs. Nancy Kelly and Mr. Ray Wheeler, Members of the Search Committee for the Tenth Bishop of Kansas.

Fr. Mays presented the Minutes of the Meeting of January 17, 2018 and Zoom meeting January 26, 2018. Mr. Stephan Mann moved, Mr. Jack Dutra seconded the minutes of January 17, 2018 be approved as printed. Mother Laurie Lewis moved, Deacon Rex Matney, seconded the Zoom meeting minutes be approved as amended. Motion carried.

Fr. Mays called on Mr. Jay Currie for the Treasurer's report. He reported that St. Matthew's, Newton, and St. Stephen's, Wichita, are caught up on their apportionment. He expects there will be one or two draws left to complete the construction project.

The Rev. Casey Rohleder, Co-Chair of the Bishop's Search Committee, reported that the committee met and reviewed all the applications that had been-received by the closing date of January 19, 2018. Letters were sent to those who weren't moved forward, thanking them for submitting their applications.

The next step will be to do a video interview with each applicant, asking them specific questions, and giving them an opportunity to ask the interview team questions. Background and reference checks will then follow. Next meeting of the Search Committee will be March 17, 2018, in Emporia to discuss the video interviews and the candidates they want to invite to the discernment retreat.

Discussion followed on the procedure of the Council of Trustees' intent to approve and announce the final slate of candidates as previously submitted. Mtr. Casey will follow up on these concerns at the March 2018 Council of Trustees meeting.

Break from 11:07 a.m. to 11:19 a.m.

Melodie Woerman, Director of Communications, presented a communications plan for the search/transition process for the Tenth Bishop of Kansas.

Finance Committee report was given by Mr. Jay Currie. He reported that the diocese has received a loan on the life insurance policy for \$273,000.00. We still will need approximately \$180,000.00. He reported there is a contract pending on Bishop Wolfe's house in Lawrence. He hopes to have more information next month.

At 12:03 p.m., Mr. Stephan Mann led the Council of Trustees in an Order of Service for Noonday after which the Council of Trustees recessed for lunch. The Council reconvened at 12:44 p.m., at which time Fr. Andrew O'Connor, Chair of the Commission on Ministry reported, on February 3, 2018 the committee conducted two interviews for Postulancy: Abby Zimmerman and Dillon Green. Fr. O'Connor moved that Abby Zimmerman be admitted as a Postulant, Mother Laurie Lewis seconded. Motion carried. Fr. O'Connor moved that Dillon Green be admitted as a Postulant, Mr. Tim Flynn seconded. Motion Carried. Fr. O'Connor stated that the Commission on Ministry will interview Deacon Kitty Shield, at their April meeting, for ordination to the Priesthood. He also reported refresher/training for the convocation discernment committees is being planned.

Mr. Stephen Mann asked for approval of Candidacy for Ordination for Kathryn Swain. Deacon Rex Matney moved, Fr. Funston seconded, Motion carried.

Ms. Karen Schlabach, Youth Missioner, asked for approval to use the curriculum, "These are our Bodies" at a workshop scheduled in September 2018. Mtr. Laurie Lewis moved, Fr. Andrew O'Connor seconded. Motion carried.

Registrations are open for Mega Camp. Information has been sent to all parishes in the Diocese of Kansas, and the Diocese of Western Kansas. Peer minister applications are online. At its next meeting, the Bishop's Advisory Council will be discussing about the Peer Ministers living in the Canterbury houses.

Ms. Schlabach stated three (3) applications have been received for the position of an administrative support person.

Mr. Jack Dutra asked for approval of approximately \$5000.00 to do a building inspection of St. Paul's Kansas City, Kansas. Fr. Funston moved, Mr. Stephen Mann seconded, motion carried.

Clergy Transition Report and other reports were given by The Canon to the Ordinary, Torey Lightcap.

- ◆ St. Andrew's, Derby continuing search for a Part-time Rector closes at the end of this month. They will be utilizing retired clergy at this time.

- ◆ The parishes of Coffeyville, Independence, and Neodesha are continuing to look for a part-time Priest.

- ◆ St. Peter's, Pittsburg is in conversation with a Priest, who had taken early retirement, to become their part-time Rector. Canon Lightcap will be meeting with the parish this Sunday.

- ◆ St. Michael's and All Angels, Mission beginning stages of a search for their next Rector.

- ◆ Interims: Will need two and possibly three qualified interim priests for two announced retirements (St. Margaret's [Zimmerman] and St. Paul's, Leavenworth [Munro]) and one unannounced but expected retirement, all of which will occur around Pentecost.

- ◆ Letter of Agreement for the Reverend Kay Dagg to serve as Rector of St. Paul's, Clay Center. Fr. O'Connor moved, Mr. Tim Flynn seconded to authorize President Mays to sign the Letter of Agreement. Motion carried.

- ◆ Collaboration among BKSM dioceses. Including among this work is the fact that the Diocese of Kansas is sending representatives to the Project Resource training at Camp Allen in April. Project Resource is a stewardship-training initiative sponsored by the College of Bishops. Training on Diversity and Inclusion will be held on August 11, 2018, from 9 a.m. To 7:00 p.m. In the downstairs classroom of BKSM with Marcus Halley. All lay persons and clergy invited.

- ◆ UTO application from Episcopal Social Services, in Wichita, to United Thank Offering for a \$15,481.00 grant to better equip their Representative Payee Ministry. Each diocese is permitted one such application per grant year. Mtr. Lewis moved, Mr. Tim Flynn seconded, motion carried.

- ◆ Reverend Betty Glover's final day as Campus Missioner was February 15, 2018. Ms. Karen Schlabach was appointed to serve as Youth Missioner and Interim Campus Missioner.

- ◆ May 12, 2018 at 1:30 p.m. is a planned service of Confirmation, followed by a celebration of the completion of the building project for the new diocesan offices and Cathedral Great Hall.

- ◆ Provided reports from the Senior Warden and Priest-In-Charge of Trinity, Atchison as required by the letter from Bishop Milliken.

Fr. Mays asked for approval of transfer of Letters Dimissory for Deacon Craig Klein to the Diocese of Southern Ohio. Mtr. Lewis moved, Fr. Funston seconded. Motion carried.

Letters Dimissory for the Rev. Mark Ohlemier to the Diocese of West Missouri. Fr. Funston moved, Mr. Tim Flynn seconded. Motion carried.

Permission to allow a Priest from the Anglican Church of Canada to officiate at a wedding in the Diocese of Kansas. Fr. Funston moved, Fr. O'Connor seconded. Motion carried.

The Council went into Executive Session at 1:55 p.m. and returned at 2:05 p.m. Fr. O'Connor moved that David Marker be removed as a Postulant, Deacon Rex Matney seconded. Motion carried.

The Council returned to Executive Session at 2:20 p.m. And adjourned at 3:00 p.m.

Deacon Suzi Drury dismissed the Council.

The Rev. Sharon L. Billman, Deputy Clerk