

**MINUTES OF MEETING OF THE
COUNCIL OF TRUSTEES
OF THE EPISCOPAL DIOCESE OF KANSAS, INC.**

April 18, 2018

The Council of Trustees of the Episcopal Diocese of Kansas, Inc. met at Upton Hall, Bethany Place, Topeka, Kansas, on April 18, 2018. The Very Rev. Laurie Lewis convened the meeting at 10: 05 a.m. with prayer.

Members of the Council of Trustees present were:

Mr. Todd Allison
The Rev. Sharon Billman
Mrs. Elizabeth Doll
Deacon Suzi Drury
Mr. Tim Flynn
The Very Rev. A. Patrick K. Funston
Mr. Scott Howard.
Mthr. Laurie Lewis
Mr. Stephen Mann
Deacon Rex Matney
The Rev. Andrew O'Connor
Mrs. Myrline Winkler

Members absent were:

Mr. Jack Dutra
The Very Rev. Foster Mays, President

Also present as an advisor to the Council of Trustees:

Mr. L. Franklin Taylor, Chancellor and Clerk

Also present were:

The Rev. Canon Torey Lightcap, Canon to the Ordinary
Mrs. Jeanne Atha, Executive Assistant to the Bishop
Mr. Jay Currie, Comptroller
The Rev. George Wiley, Canon Pastor
Ms. Karen Schlabach, Youth Missioner and Interim Campus Missioner

Mthr. Lewis presented the Minutes of March 21, 2018. Several corrections were suggested by Fr. Funston. Mr. Howard moved, seconded by Mr. Mann, to approve the Minutes as corrected. The motion carried unanimously.

Mthr. Lewis called on Mr. Currie for the Treasurer's report. Mr. Currie reported on the budgeted financial statement for the period ending March 31, 2018. He noted that apportionment

collected was under budget by about \$71,000 and that several parishes are delinquent in their apportionment to date for 2018:

Trinity, Atchison
St. Paul's, Kansas City Kansas
St. Francis, Overland Park
St. Jude's, Wellington
St. John's, Wichita
Grace, Winfield
St. Andrew's Derby

He has made no draw on the Diocesan endowment yet this year. Line item 110 (Bishop Kemper School for Ministry) is over budget because he has paid that item for the entire year; expense is still under budget for line item 140 (Office of the Bishop). Net revenue over expense is under budget by about \$121,000, due to delinquent apportionment and no draw to date on the endowment. He concluded that the financial statements are essentially on track with the budget.

Mr. Howard reported for the Administration and Personnel Task force consisting of himself, Mr. Flynn and Mr. Allison. They have met to review the personnel policy manual (last revised about 13 years ago) and will create a proposed revision to be distributed prior to the May meeting of the Council of Trustees.

Mr. Mann reported on the Alleluia Grant program: solicitations are out and offerings are expected in April and May. Applications for grants may be made from Pentecost until an ending date in August and grants will be presented at Convention.

Mr. Mann observed that many parish websites are not current with information and links that are two or more years old. He suggested that candidates for Bishop will be looking at websites as a part of their familiarization with the Diocese. Canon Lightcap said that the Diocesan office will notify parishes and ask them to remedy this problem.

Ms. Schlabach provided written information about camp registration and program for MegaCamp June 3-9, 2018, at Camp Wood near Emporia. Registration is running ahead of prior years. There followed a discussion of the camp scholarship fund. New Beginnings is scheduled for April 27-29, 2018, at Good Shepard Parish, Wichita. Ten middle school students are registered and 12 high school students are volunteering as staff.

Ms. Schlabach also reported on Campus Ministry. Canterbury House, Lawrence, will hold an open house on May 5, 2018. Canterbury House, Manhattan conducted a work day last week. There is also some work at Emporia State University. Ms. Michael Funston started work as Associate for Youth & Campus Ministry on Monday. One application has been received for the intern position as Kansas State University and applications are still being received.

Mr. Mann reported on the Zoom meeting of the Task Force for St. Paul's, Kansas City, Kansas on April 12, 2018. Minutes of the meeting listing several actions to be taken were circulated:

1. Send a letter to St. Paul's Vestry and Rector requesting they address the Inspection report and respond to the Council of Trustees by the May 16, 2018, meeting.
2. The Council of Trustees should clarify the status of St. Paul's as a congregation that is not self-supporting.

The Very Rev. Foster Mays entered the meeting at 10:55 a.m. and assumed the chair. The discussion with respect to St. Paul's continued.

3. The Council of Trustees should find a category within the Canons for establishing St. Paul's as a mission center with revenue not subject to apportionment.
4. The Council of Trustees should understand that the building, mission and work with current partners will become the responsibility of the Diocese of Kansas.
5. The Council of Trustees will accept and fulfill its new responsibility for this mission.
6. The Council of Trustees will continue to work with St. Paul's and its Vestry in the fulfillment of Mission Zone requirements
7. The Council of Trustees should allocate responsibilities between the Diocese and the congregation.
8. The Council of Trustees will work with the congregation to that all are part of this solution.

There followed a discussion of the condition of parish buildings at St. Paul's and, by extension, elsewhere in the Diocese. Fr. O'Connor moved, seconded by Mthr. Billman to continue the Task Force of Fr. O'Connor, Fr. Funston, Deacon Matney, Ms. Doll, Canon Lightcap and Mr. Taylor to address and make recommendations for implementing these recommendations. The motion carried unanimously.

Fr. O'Connor noted that the Commission on Ministry will convene next weekend to interview a full slate of candidates.

Canon Lightcap presented a clergy transition ministry report:

- St. Andrew's, Derby – continues to track toward a priest-share agreement with Rev. Mike Loyd at this time.
- Episcopal Church of the Epiphany, Independence and Episcopal Church of the Ascension, Neodesha – still actively searching for a part-time priest to serve their communities. One candidate has applied and been screened but turned down. Epiphany has an attractive rectory.
- St. Peter's, Pittsburg – still actively searching for a part time priest.
- Saint Michael and All Angels – the Rector search team is now named, commissioned, and in place. Canon Lightcap has begun consultation with them.
- St. Margaret's, Lawrence – Fr. Zimmerman retiring at the end of May. Congregation is looking to hire a part-time which our Canons would best characterize as Locum Tenens: "A Priest appointed by [this body] in consultation with the Wardens and Vestry ... to perform the duties of a Rector ... when the parish is without a Rector."
- St. Paul's, Leavenworth - Fr. Munro retiring end of May. A potential interim priest and the Vestry have been given the green light to be in touch with each other and start a discussion.
- Grace Cathedral, Topeka - the work of the interim search team continues. They are in discussion with two candidates at this time.

Canon Lightcap also commented on several other matters:

1. Last week, five persons from the Diocese of Kansas attended the Project Resource training at Camp Allen not far from Houston. Project Resource is a collection of current best practices around congregational and diocesan stewardship. As a first

- step, we have created a tentative plan for how we might begin rolling out some of those practices in time for the 2018 stewardship season in the fall.
2. Intern placements: two other possible post-internship placements need to be considered: Bianca Elliott and Katie Knoll Lennon. He has conferred with convocational Deans about these placements and is working a few possibilities for Katie.
 3. Finalizing renegotiated Priest-In-Charge Letter of Agreement between The Reverend Jon Hullinger and the Vestry of Trinity, Atchison. The new letter includes feedback offered by Bishop Milliken and updated goals and expectations. Request to Council empower Foster Mays to sign on behalf of Council of Trustees, acting as the Standing Committee for the Diocese. See also associated report from Senior Warden in packets.
 4. Canon Lightcap met with representatives of St. John's Parish, Wichita, to respond to concerns about apportionment; they will come to the Council of Trustees meeting in May.
 5. Parochial reports are due and most have been submitted. Four are incomplete and there is no response from three parishes.
 6. Bishop Milliken's Letter of Agreement as Assisting Bishop will expire in September and needs to be extended to the consecration of the Tenth Bishop of Kansas. An extension has been prepared and is being reviewed by the parties.

Canon Lightcap noted that pre-Convention Convocation Board meetings are scheduled:

- September 8, 2018—10:00 a.m.—Southeast Convocation at St. John's, Parsons.
- September 8, 2018—2:00 p.m.—Southwest Convocation at Trinity, El Dorado.
- September 15, 2018—9:00 a.m.—Northeast Convocation at Trinity, Lawrence.
- September 15, 2018—1:00 p.m.—Northwest Convocation at Grace Cathedral, Topeka.

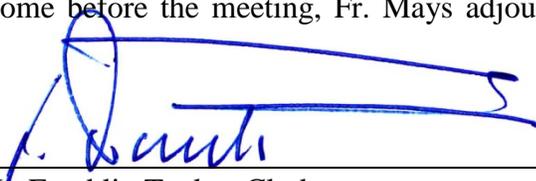
At 12:10 p.m., Ms. Doll led the Council of Trustees in an Order of Service for Noonday after which the Council of Trustees recessed for lunch. The Council reconvened at 12:45 p.m.

Fr. Wiley reported of several issues involving contact with clergy and families in his capacity as Canon Pastor.

Fr. Mays presented a letter from the Rev. Michael Munro, retiring Rector of St. Paul's Parish, Leavenworth, requesting authorization for Eucharist served by a deacon from reserved sacrament during the parish's interim between priests. It was agreed that a precedent for this should not be created in the absence of a Bishop Diocesan. Canon Lightcap also noted that the parish will likely have an interim pastor without a significant period of vacancy.

Fr. Mays asked Fr. O'Connor to present his proposal for the nomination of candidates for the Tenth Bishop of Kansas by petition after the Search Committee slate is presented. There followed a discussion of the proposal and specifically of whether priests nominated by petition require the approval of the Council of Trustees to be candidates. It was agreed that this process replaces the potential of nominations from the floor and that, which the Council of Trustees might not endorse a specific candidate, it would be inappropriate not to include a petition nominee as a candidate for bishop. Fr. O'Connor will present a revised proposal for consideration and adoption at the Council of Trustees May meeting.

There being no further business to come before the meeting, Fr. Mays adjourned with prayer at 1:45 p.m.



L. Franklin Taylor, Clerk