

**MINUTES OF MEETING OF THE  
COUNCIL OF TRUSTEES  
OF THE EPISCOPAL DIOCESE OF KANSAS, INC.**

**August 15, 2018**

The Council of Trustees of the Episcopal Diocese of Kansas, Inc. met at Upton Hall, Bethany Place, Topeka, Kansas, on August 15, 2018. The Very Rev. Foster Mays, President, convened the meeting at 10: 00 a.m. with prayer.

Members of the Council of Trustees present were:

Fr. Mays  
Mr. Todd Allison  
The Rev. Sharon Billman  
Mrs. Elizabeth Doll  
Deacon Suzi Drury  
Mr. Jack Dutra  
Mr. Tim Flynn  
The Very Rev. A. Patrick K. Funston  
Mr. Scott Howard.  
The Very Rev. Laurie Lewis  
Mr. Stephen Mann  
Deacon Rex Matney  
The Rev. Andrew O'Connor  
Mrs. Myrline Winkler

Also present as an advisor to the Council of Trustees:

Mr. L. Franklin Taylor, Chancellor and Clerk

Also present were:

The Rev. Canon Torey Lightcap, Canon to the Ordinary  
Mrs. Jeanne Atha, Executive Assistant to the Bishop  
Mr. Jay Currie, Comptroller  
The Ven. Monte Giddings, Archdeacon  
Ms. Karen Schlabach, Youth Missioner and Interim Campus Missioner  
The Rev. George Wiley, Canon Pastor  
Mrs. Melodie Woerman, Director of Communication

Fr. Mays presented the Minutes of June 20, 2018. Mr. Howard moved, seconded by Mr. Dutra, to approve the Minutes with one correction. The motion carried unanimously. Fr. Mays presented the Minutes of the Zoom Meeting of July 24, 2018. Mthr. Lewis moved, seconded by Mr. Mann, to approve the Minutes as presented. The motion carried unanimously. Fr. Mays noted that the resolution authorizing alienation of property by Trinity Parish, Arkansas City, had previously been abstracted by the Clerk in connection with the real estate sale.

Fr. Mays called on Mr. Currie for the Treasurer's report. Mr. Currie reported on the budgeted financial statement for the period ending July 31, 2018. He noted that apportionment collected was under budget by \$99,236.39 and commented on several parishes are delinquent in their apportionment to date for 2018:

- St. Paul's, Kansas City Kansas;
- Trinity, Lawrence, which is lagging in payments but should catch up;
- St. Paul's, Leavenworth, which is beginning to catch up after Fr. Munro's retirement;
- Trinity, El Dorado, which changed its bookkeeper and will make double payments for the next few months to catch up;
- St. Andrew's, Derby, which expects to pay 2/3 of its apportionment; and
- St. John's, Wichita, which may not pay this year.

He has still made no draw on the Diocesan endowment this year, but may do so in September. Other expenses are generally on track except for timing issues. Net expenses exceed revenues by \$191,916.55, but are much closer to budget taking into consideration the projected endowment draw (\$128,745.75) and late paid apportionments (\$18,194.50). He remains optimistic that the financial statements are on track with the budget and will essentially balance by year end.

Archdeacon Giddings reported on the recommended placement of Deacon Deborah Burns. He presented a summary of Deacons' activity in Lawrence prepared by Canon Lightcap and noted that both he and Archdeacon Charles Pearce recommend Deacon Burns be assigned to Trinity Parish, Lawrence. Deacon Drury also supports that recommendation. Fr. Funston moved, seconded by Fr. O'Connor, that the Council of Trustees, acting as the Ecclesiastical Authority of the Diocese, assign Deacon Deborah Burns to Trinity Parish, Lawrence, effective immediately. The motion carried unanimously. It was noted that this is a decision of the Ecclesiastical Authority and that a sitting Bishop Diocesan would have had the information provided by the Archdeacons and the Canon to the Ordinary in the course of episcopal function. Archdeacon Giddings left the meeting.

Fr. Funston moved, seconded by Mthr. Billman, that the Council of Trustees, acting as the Standing Committee of the Diocese and as the Ecclesiastical Authority of the Diocese, consent to the election of the Rev. Mark A. Cowell as Bishop Diocesan of the Diocese of Western Kansas. The motion carried unanimously.

Fr. Mays requested that the Council of Trustees consent to the announcement of the Rev. Cathleen Chittenden Bascom as a candidate by petition for election as Tenth Bishop of Kansas. He noted that her background check presented no issues and the Chancellor noted that a behavioral screening interview conducted by him and Mr. Mike Morrow presented no concerns. It was the unanimous consensus of the Council of Trustees that Mthr. Bascom should be informed that the announcement would be released at 4:00 pm. Fr. Mays noted that the 159<sup>th</sup> Convention of the Diocese of Kansas in October will be the first in the history of The Episcopal Church to elect a Bishop from an all-female slate.

The Council of Trustees recessed at 10:45 a.m. and reconvened at 10:55 a.m. Fr. O'Connor reported that he called Mthr. Bascom during the recess and that she offered her thanks for inclusion on the candidate slate.

In the absence of Treasurer *pro tem*, Mr. Brian Geary, due to a prior commitment, Mr. Currie reported for the Finance Committee:

1. The Committee is working with Rev. Charles Everson on updating the Parish Audit Standard. Mr. Mann suggested consideration of an audit at the time of clergy transition, and there was brief discussion of this concept.

2. He presented the proposed 2019 Mission Plan with some modifications to address concerns expressed at the June Council of Trustees meeting. He noted that the changes will increase the effective apportionment rate to 17.85%. He requested feedback from Convocation Boards and Mthr. Lewis reported several issues raised by Mr. Tom Gossen at the Southwest Convocation Board presentation:

a. The Mission Plan should address continuing and expanding the endowment if it relies on funding from the endowment.

b. The Mission Plan should articulate the arrangement between St. Margaret's Parish, Lawrence, and the Diocese. Mrs. Woerman noted that this arrangement has been and will continue to be explained in the Mission Plan Narrative.

c. The use of \$12,000 for Millennium Development Goals should be described.

d. He raised a question about the apportionment for St. James Parish, Wichita.

Ms. Schlabach presented written reports on several Campus and Youth Ministry issues and answered questions:

Event Calendar for 2018-19

Campus Ministry Report

Mission Wichita

Youth and College Trip to General Convention

Happening #93

Minicamp 2018

She noted that the first Youth Commission meeting of the year will be held next weekend to be followed soon by a Campus and Youth Ministry Council meeting.

Fr. Funston noted that the revised 2019 Mission Plan was reviewed, but no action was taken. He moved, seconded by Mr. Mann, that the Council of Trustees recommend the revised draft 2019 Mission Plan for presentation to and approval by the 159<sup>th</sup> Convention of the Diocese. The motion carried unanimously. Fr. O'Connor moved, seconded by Mr. Howard, that the Council of Trustees recommend the proposed apportionment schedule for 2019 for presentation to and approval by the 159<sup>th</sup> Convention of the Diocese.

Mr. Mann reported on the Alleluia Grant process—six applications have been received and will be reviewed by the Alleluia Grant Committee on August 22 for recommendations to the Council of Trustees at the September meeting.

Mr. Howard reported that the task force consisting of himself, Mr. Allison and Mr. Flynn is working to update the Diocesan Personnel Manual and will have a proposal in the near future.

Mr. Dutra reported that St. Paul's Parish, Kansas City, has provided information on action to address safety issues. Since none of the pending issues are critical, this information will be presented at the September meeting.

Mthr. Lewis reported that the Committee on Nominations and Elections has received nominations sufficient to cover all positions open for election at the 159<sup>th</sup> Convention. Fr. Funston suggested that the Council of Trustees, as Ecclesiastical Authority of the Diocese, consider Bishop's Nominations and Appointments after the lunch recess.

At 11:50 a.m., Mr. Flynn led the Council of Trustees in an Order of Service for Noonday after which the Council of Trustees recessed for lunch. The Council reconvened at 12:30 p.m.

Canon Lightcap reported on clergy transition:

- Church of the Covenant, Junction City – In the middle of administering the Church Assessment Tool.
- Saint Michael and All Angels – Now starting the process of developing a parish profile and OTM portfolio.

Fr. Mays presented clergy letters of agreement negotiated by Missioner for Transition Debbie Kremers and reviewed by Canon Lightcap and the Chancellor for approval by the Council of Trustees:

- Deacon Matney moved, seconded by Fr. O'Connor, that the Council of Trustees, acting as Ecclesiastical Authority of the Diocese, approve a letter of agreement for the Rev. David Jenkins as Priest in Charge at St. Peter's Parish, Pittsburg. The motion carried unanimously.
- Mthr. Lewis moved, seconded by Mr. Dutra, that the Council of Trustees, acting as Ecclesiastical Authority of the Diocese, approve a letter of agreement for Deacon Diane Kruger at St. Stephen's Parish, Wichita. The motion carried unanimously.
- Fr. O'Connor moved, seconded by Mthr. Lewis, that the Council of Trustees, acting as Ecclesiastical Authority of the Diocese, approve a letter of agreement for the Rev. Mike Loyd as Priest in Charge at St. Andrew's Parish, Derby. The motion carried unanimously.
- Mr. Mann moved, seconded by Deacon Matney, that the Council of Trustees, acting as Ecclesiastical Authority of the Diocese, approve a letter of agreement for Deacon Kathryn Swain as a deacon intern at St. Jude's Parish, Wellington. The motion carried unanimously.
- Mthr. Billman moved, seconded by Mthr. Lewis, that the Council of Trustees, acting as Ecclesiastical Authority of the Diocese, approve a letter of agreement for the Rev. Catherine A. Shield as Vicar of St. Jude's Parish, Wellington. The motion carried unanimously.

Canon Lightcap reported on several other matters:

- The Gathering of Clergy (Priests and Deacons) is scheduled for the Spiritual Life Center, Wichita, on September 4-6, 2018.
- The Task Force to Study Clergy Compensation, consisting of Mthr. Lewis, Deacon Matney, Mr. Howard, Deacon Drury and Canon Lightcap) has met to discuss issues including compensation for bi-vocational and non-stipendiary clergy.
- There is a vacancy for a Diocesan representative to the board of Trustees of Bishop Kemper School for Ministry occasioned by the death of Mr. Larry

Bingham. Mthr. Lewis moved, seconded by Mr. Dutra, that Mr. Mike Morrow be appointed to complete Mr. Bingham's term. The motion carried unanimously.

- The United Thank Offering Grant for which the council previously approved an application has been received.
- He presented the proposed list of Episcopal Appointments and Nominations for the 159<sup>th</sup> Convention, unchanged from the list presented to the 158<sup>th</sup> Convention except for the addition of the Rev Vicki Smith, St. David's, Topeka, to the list of examining chaplains. It was noted that the Rev. Don H. Compier, who should be included on the list of examining chaplains, but not in an *ex officio* capacity. Fr. O'Connor moved, seconded by Mr. Dutra, to approve the list as corrected. The motion carried unanimously.
- He presented proposals to commission a portrait of the Rt. Rev. Dean E. Wolfe, Ninth Bishop of Kansas based on proposals from artists Monty Pyle and Diana Grosso. The inclination of Diocesan staff is to award the commission to Ms. Grosso (based on style compatible with that of portraits of other former bishops) if her bid is comparable the Mr. Pyle's. There was a consensus that this would be acceptable.

Fr. O'Connor presented the proposed Special Rule of Order for Election of the X Bishop of the Diocese of Kansas. The Council of Trustees recessed at 1:30 p.m. and reconvened at 1:35 p.m. to discuss the proposal as a committee of the whole. After discussion and editing, the Special Rule was stated as follows:

Special Rule of Order for the Election of the 10<sup>th</sup> Bishop  
of the Diocese of Kansas

Sec. 1. This rule shall supplement Article VII of the Constitution of the Diocese of Kansas with respect to the election of the 10<sup>th</sup> Bishop of Kansas.

Sec. 2. Per Article VII, this election shall take place during the scheduled 159<sup>th</sup> Diocesan Convention, October 19-20, 2018.

Sec. 3. Per Article VII, seat and vote on the voting floor of the Convention is restricted to members of the Convention, seat on the voting floor is granted to Officers of Convention not otherwise members of Convention; others invited to seat in the gallery include registered alternate delegates, lay members of the Search Committee and the Transition Committee not otherwise entitled to vote, lay members of the Diocesan staff certified by the President of the Convention, and other registered guests. Tellers, pages, and other assistants may come onto the voting floor to carry out their assigned duties.

Sec. 4. Following the Call to Order and before the first ballot, the names of the candidates for 10<sup>th</sup> Bishop of Kansas shall be placed before Convention. Nominations from the floor are not in order.

Sec. 5. The election of the 10<sup>th</sup> Bishop of Kansas is a prayer-filled and connected experience of the Body of Christ in Kansas, therefore, no form of campaigning for or against a candidate from the floor or gallery will be in order. Likewise, no printed campaign materials may be distributed except those provided by the Council of Trustees. Delegates and guests shall be mindful of and limited in their use of electronic communication during balloting.

Sec. 6. In accordance with Article VII of the Constitution of the Diocese of Kansas, the Convention shall vote concurrently by orders.

Sec. 7. Before each ballot, and at other times as requested by members of Convention, the President of Convention will invite periods of prayer and/or silence.

Sec. 8. Before the results of each ballot are announced, sufficient time will be allowed for communication of the results to the candidates.

Sec. 9. When each ballot's results are announced, demonstrations of approval or disapproval are not in order unless invited by the President of Convention.

Sec. 10. No motion to terminate balloting will be recognized until after 8th ballot, this question shall be decided by a majority of those present and voting unless a vote by orders is requested pursuant to Article IV, Section E of the Constitution. A motion to terminate balloting is in order after any subsequent ballot.

Sec. 11. A candidate may withdraw her name from consideration at any time during the balloting. The withdrawing candidate shall communicate her wish to withdraw to the President of Convention who shall report the withdrawal to the Secretary of the Convention and that candidate shall be excluded from subsequent ballots.

Sec. 12. Immediately after an election has occurred, the President of the Council of Trustees shall notify the Bishop-elect of her election and shall ascertain whether she accepts. Following the election and acceptance, sufficient time shall be provided for a constitutional majority in each order to sign the required canonical testimonial. If the Bishop-elect declines election, there shall be no further balloting and the Convention shall proceed to other business.

Fr. Funston moved, seconded by Fr. O'Connor that the Council of Trustees recommend the proposed Special Rule of Order to the 159<sup>th</sup> Convention for adoption in this form. The motion carried unanimously.

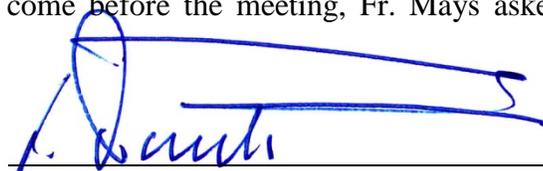
Fr. Mays presented several items:

- He requested the consent of the Council of Trustees to receiving Letters Dimissory from the Diocese of Washington for the Rev. Sarah C. Stewart. Mthr. Lewis moved, seconded by Mr. Flynn, that Letters Dimissory for the Rev. Sarah C. Stewart be received as requested. The motion carried unanimously.
- He requested that the Council of Trustees accept resignations (as required by the Canons of The Episcopal Church for clergy reaching the age of 72), followed in each case by reinstatement for a period of one year:
  - Mthr. Billman moved, seconded by Mr. Dutra, that the Council of Trustees, as Ecclesiastical Authority of the Diocese, accept the resignation of the Rev Christine Gilson as Rector of Trinity Parish, El Dorado, authorize her reinstatement to that position for a period of one year and approve a Letter of Agreement to that effect. The motion carried unanimously.
  - Fr. O'Connor moved, seconded by Mr. Allison, that the Council of Trustees, as Ecclesiastical Authority of the Diocese, accept the resignation

of Deacon Rex Matney from his position at Church of the Covenant, Junction City and authorize his reinstatement to that position for a period of one year. The motion carried unanimously, with Deacon Matney abstaining.

- He asked Fr. O'Connor, as Chair of the Commission on Ministry, to present nominees for postulancy for approval:
  - On the unanimous recommendation of the Commission on Ministry, Mr. Allison moved, seconded by Deacon Drury, that the Council of Trustees, as Ecclesiastical Authority of the Diocese, accept Ms. Yvonne Amanor-Boadu of St. Paul's Parish, Manhattan, as a postulant for the diaconate. The motion carried unanimously.
  - On the unanimous recommendation of the Commission on Ministry, Deacon Drury moved, seconded by Mr. Dutra, that the Council of Trustees, as Ecclesiastical Authority of the Diocese, accept Ms. Karen Deal of Grace Parish, Winfield, as a postulant for the diaconate. The motion carried unanimously.
  - On the unanimous recommendation of the Commission on Ministry, Deacon Matney moved, seconded by Mr. Mann, that the Council of Trustees, as Ecclesiastical Authority of the Diocese, accept Mr. Stuart Griffiths of St. Paul's Parish, Clay Center, as a postulant for the presbyterate. The motion carried unanimously.
  - On the unanimous recommendation of the Commission on Ministry, Deacon Matney moved, seconded by Deacon Drury, that the Council of Trustees, as Ecclesiastical Authority of the Diocese, accept Mr. Shawn Sherraden of St. John's Parish, Abilene, as a postulant for the presbyterate. The motion carried unanimously.
  - Mthr. Lewis moved, seconded by Mr. Dutra, to accept the consensus recommendation of the Commission on Ministry that an additional candidate be advised to continue discernment but not be admitted to postulancy now.

There being no further business to come before the meeting, Fr. Mays asked Deacon Drury to dismiss the meeting at 3:00 p.m.



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L. Franklin Taylor, Clerk