

**MINUTES OF MEETING OF THE
COUNCIL OF TRUSTEES
OF THE EPISCOPAL DIOCESE OF KANSAS, INC.**

February 20, 2019

The Council of Trustees of the Episcopal Diocese of Kansas, Inc. met at the Bishop Kemper School for Ministry Conference Room, Grace Cathedral, Topeka, Kansas, on February 20, 2019. The Very Rev. Foster Mays, President, convened the meeting at 10:05 a.m. with prayer.

Members of the Council of Trustees present were:

The Very Rev. Foster Mays, President
Mr. Todd Allison
The Rev. Sharon Billman
Mrs. Elizabeth Doll-via zoom
Deacon Suzi Drury-via zoom
Mr. Jack Dutra-via zoom
Mr. Tim Flynn-via zoom
The Very Rev. Laurie Lewis-via zoom
Mr. Stephan Mann
Deacon Rex Matney
The Rev. Andrew O'Connor-via zoom
The Rev. Casey Rohleder
Mrs. Myrline Winkler

Absent Mr. Scott Howard

Advisor to the Council of Trustees Mr. L. Franklin Taylor, Chancellor and Clerk-Absent

Also present were:

The Rev. Cathleen Chittenden Bascom, Bishop-Elect of the Diocese
The Rev. Canon Torey Lightcap, Canon to the Ordinary
Mrs. Jeanne Atha, Executive Assistant to the Bishop
Mrs. Melodie Woerman, Director of Communications
The Rev. George Wiley, Canon Pastor
Mr. Jay Currie, Comptroller
Ms. Karen Schlabach, Youth Missioner, Interim Campus Missioner-via zoom
The Rev. Gar Demo, Board Chairman of Nourish KC-via zoom
Mr. Jay Lehnertz, Interim Director of Nourish KC-via zoom
Assisting Bishop, Michael Milliken joined the meeting at lunch.

Fr. Demo and Mr. Lehnertz provided information on the status of Nourish KC. A large capacity building grant did not happen. The board found it necessary to re-organize in an attempt to rescue the organization. It was decided to lay off 15 staff positions including the CEO at the time. Main purpose of visit was to ask the Diocese of Kansas for a significant one time support to be able to maintain and move the kitchen forward. Fr. Demo and Mr. Lehnertz were thanked for sharing the status of Nourish KC and the trustees will consider their request.

Fr. Mays presented the Minutes of the Meeting of January 16, 2019. Deacon Rex Matney moved, Mr. Todd Allison seconded the minutes of January 16, 2019 be approved with one correction at the bottom of page two to change Open Bar to Cash Bar. Motion carried unanimously.

Fr. Mays called on Mr. Jay Currie for the Treasurer's report. He reported that St. John's, Wichita had made a partial payment on their 2018 apportionment. Trinity, Lawrence should be able to pay all their 2019 apportionment. St. Marks, Blue Rapids has paid their 2019 apportionment in full. He then reviewed the January Income Statement and Temporarily Restricted Funds Statement.

Fr. Mays presented a request from the Diocese of West Tennessee for consent to the election of The Reverend Phoebe A. Roaf as Bishop Diocesan. Mtr. Laurie Lewis moved, Fr. Andrew O'Connor seconded, that the Council of Trustees, acting as the Standing Committee of the Diocese, consent to the election of The Reverend Phoebe A. Roaf as Bishop Diocesan of the Diocese of West Tennessee. Motion carried unanimously.

Jeanne Atha and Melodie Woerman reported for the transition committee. The Ordination/Consecration booklet has gone to the printer. They reviewed the parking arrangements. No photos will be allowed during the service; a professional photographer has been hired. They encouraged the clergy to bring their vestments, when they come for the clergy luncheon on Friday, and place in the vesting room their convocation is assigned to, due to security on Saturday.

Jay Currie provided the Finance Committee report in the absence of Mr. Brian Geary. He reported the audit guidelines are still being reviewed, and plan to meet with the Southeast Convocation audit committee how they do the audits for the smaller parishes. He reported that the claim filed with Church Insurance on the flood Nourish KC had in their basement, is progressing and they should come out okay. They are close to re-opening their food pantry.

Mr. Todd Allison led the council in the Service for Noonday. Recessed for lunch 12:20 p.m. Reconvened at 1:00 p.m.

Karen Schlabach reported that Mini-Miqua and Miqua was the best one yet. Have all leaders/directors for summer camp; and about half of the counselors and nurses needed. Currently have 4 Peer Ministers at Lawrence and 5 at K-State, and 1 at WSU. St. John's in Parsons had temporarily discontinued their Laundry & Latte for LCC students while the laundromat goes under renovation.

Fr. George Wiley, Canon Pastor provided a graph of how he has spent his time in 2018. Retired clergy/clergy spouses-28.9%; Active clergy-22%; Staff and trustees-22%; Lay Leaders-2.9%; Meetings with the Canon-0.7%; Other-remaining percentages.

Clergy Transition Ministry Report was given by Canon Torey Lightcap.

1. Church of the Covenant, Junction City—actively searching for a Priest-In-Charge. OTM and parish portfolios are available. Have had two applications and a third is expected to apply by the deadline of March 1.
2. Saint Michael and All Angels, Mission—Actively searching for a Rector. Deadline for submission of materials was February 15. Four candidates from within the diocese have been

given to the Search Committee for initial consultation. As many as five more from outside the diocese will be given to the committee following visits with Bishop-elect Bascom.

3. Grace Cathedral, Topeka—Working with consultant David Seifert who is in touch with the Bishop-elect. They have formed separate committees for Profile and Search. Each is forming up to talk about how it plans to work and to set overall direction. Diocesan Transition Debbie Kremers will assist and collaborate.
4. Grace, Chanute—The Rev. Helen Hoch continues to offer supply the first Sunday of the month, with Rev. Nancy Shank now supplying on the third Sunday of the month. The Canon has begun a discussion around Rev. Shank about having a more permanent relationship with Grace. This will become more of a need during Lent, Holy Week, and Easter.
5. St. Margaret's, Lawrence—Four priests have applied for the Rector's position. We are in the early stages of going through their information.
6. St. Paul's, Leavenworth—Continues in development with search committee and profile creation.

Bishop-elect Cathleen Bascom shared her February activities with the first Walk-About II in the Northwest Convocation. Much of the time was relationship building. However, she continued to spread information about Gary Hall's *The Purpose of a Cathedral* and to have people, ordained and lay, discuss its central ideas about being church today. She attended the College of Bishops, and Living Stones with leaders from a number of dioceses from both US and Canada.

She then shared information of how the diocese could support Nourish KC. She asked the council to consider matching the Diocese of West Missouri's gift with a one-time additional \$29,000 contribution from the Diocese of Kansas toward stabilizing the Kansas City Community Kitchen in one of two ways: a. drawing \$29,000 from diocesan funds or b. drawing from diocesan funds and reaching out to private donors. Deacon Rex Matney moved to provide \$29,000 to Nourish KC. Mr. Stephen Mann seconded. Motion carried unanimously.

President of the Council of Trustees, Fr Mays presented his report.

1. Approval of Endorsement for the United Thank Offering application submitted by Breakthrough Episcopal Social Services, Wichita. Mtr. Casey Rohleder moved, Mtr. Laurie Lewis seconded. Motion carried unanimously.
2. Approval of transfer of Letters Dimissory for the Reverend Robert Layne to the Episcopal Diocese of Western Kansas. Mr. Jack Dutra moved, Deacon Suzi Drury seconded. Motion carried unanimously.
3. Approval of transfer of Letters Dimissory for Deacon Suzanne Layne to the Episcopal Diocese of Western Kansas. Mtr. Laurie Lewis moved, Deacon Rex Matney seconded. Motion carried unanimously.
4. Approval of St. Paul's, Kansas City bylaw changes. Chancellor Frank Taylor has reviewed these and approves the changes. Mtr. Sharon Billman moved, Mr. Jack Dutra seconded. Motion carried unanimously.
5. Deacon Sandy Horton-Smith, Deacon at St. Paul's, Manhattan, requests a sabbatical during Lent and Easter. Mtr. Casey Rohleder moved, Deacon Suzi Drury seconded. Motion carried unanimously.
6. Request for Priest from San Diego to preside at a wedding at a farm in Lawrence. Fr. O'Connor moved to approve this request, Mtr. Laurie Lewis seconded. Motion carried unanimously.

Assisting Bishop Michael Milliken gave a brief report on his work with St. Stephen's, Wichita on their impaired relationship between the Rector and Vestry. He then offered personal thanks and gratitude for allowing him to come across diocesan borders as our Assisting Bishop the past 2 ½ years. The Council presented him a gift of a Diocese of Kansas plate in thanksgiving for his service. Meeting adjourned at 2:20 p.m.

The Rev. Sharon L. Billman, Deputy Clerk