

**MINUTES OF MEETING OF THE
COUNCIL OF TRUSTEES
OF THE EPISCOPAL DIOCESE OF KANSAS, INC.**

April 24, 2019

The Council of Trustees of the Episcopal Diocese of Kansas, Inc. met at Upton Hall, Bethany Place, Topeka, Kansas, on April 24, 2019. The Rt. Rev. Cathleen Chittenden Bascom, Bishop and Chair, convened the meeting at 10:00 a.m. with prayer, after requesting prayer concerns to be expressed during the opening prayer.

Members of the Council of Trustees present were:

Bishop Bascom
The Very Rev. Foster Mays, President
Mr. Todd Allison
The Rev. Sharon Billman
Deacon Suzi Drury
Mr. Jack Dutra
Mr. Tim Flynn
Mr. Scott Howard
The Very Rev. Laurie Lewis
Mr. Stephen Mann
Deacon Rex Matney
The Rev. Andrew O'Connor
The Rev. Casey Rohleder
Mrs. Myrline Winkler

Absent was:

Mrs. Elizabeth Doll

Also present as advisor to the Council of Trustees:

Mr. L. Franklin Taylor, Chancellor and Clerk

Also present were:

The Rev. Canon Torey Lightcap, Canon to the Ordinary
Mrs. Jeanne Atha, Executive Assistant to the Bishop
Mr. Jay Currie, Comptroller
Mrs. Melodie Woerman, Director of Communication
The Rev. George Wiley, Canon Pastor

Bp. Bascom presented the Minutes of March 20, 2019. Mr. Howard moved, seconded by Deacon Drury, to approve the Minutes as presented. The motion carried unanimously.

Bp. Bascom called on Mr. Currie for the Treasurer's report. Mr. Currie first noted that Bp. Bascom has requested a change prospectively in her housing allowance. Mthr. Lewis

moved, seconded by Fr. O'Connor, that Bp. Bascom's housing allowance be increased for the balance of the year to 39% of her compensation. The motion carried unanimously.

Mr. Currie then reported on the financial statements for the end of the first quarter of 2019. He noted improvement in apportionment payments for several parishes: The income statement reflects results a little behind budget, largely because some expense items are front-loaded and paid at the beginning of the year. Apportionment payments remain consistent with prior reports. The income statement for temporarily restricted funds shows positive results, largely due to investment performance. He also reviewed the balance sheet for all funds.

Bishop Bascom requested reports from Trustees on the Mission and Ministry of the Diocese.

- Mr. Currie noted that the Finance Committee has not met since the last Council meeting.
- Mr. Mann reported that Alleluia Grant applications will be available at Pentecost, due in August, reviewed by the Committee in September and awarded at the 160th Convention in October. A request for an ingathering to support this program will be out within a couple of weeks.

Bishop Bascom presented for consideration by the Council a letter from Jay M. Price, Chair, Department of History at Wichita State University, and a communicant at St. James Parish, Wichita. His letter requests support and approval of the parish's application for listing on the National Register of Historic Places. The Council had an extended discussion of the balance between added regulation of parish property and potential benefit from the requested listing. The Council concluded that it is appropriate in this instance to rely on the apparent due diligence conducted by the parish and to support and approve its application. Mthr. Lewis moved that the Council of Trustees, acting as Standing Committee of the Diocese, consent, pursuant to General Canons I.7.3 and II.6.2, to the encumbrance created by the application of St. James Episcopal Church for listing on the National Register of Historic Places. The motion was duly seconded and carried unanimously.

The Council of Trustees recessed at 11:23 a.m. and reconvened at 11:35 a.m.

Canon Lightcap reported on Clergy Transition Ministry:

- Church of the Covenant, Junction City – Interviewing two candidates for Priest-in-Charge starting tonight.
- Saint Michael and All Angels, Mission – Down to three candidates. Soon to begin reference checking and parish visits.
- Grace Cathedral, Topeka – Consultant David Seifert reports Grace had a successful kick-off meeting that involved both Profile and Search Committees; confirmed support from Bp. Bascom, from Dave Seifert and from Diocesan Transition Minister Debbie Kremers. Profile Committee has developed and launched a parish survey and has teams doing interviewing to gather data for parish profile.
- Grace, Chanute – The Rev. Nancy Shank served at Grace from Palm Sunday through Easter; the parish is now starting to look more at the possibility of her being more of a permanent part.
- St. Margaret's, Lawrence – Searching for a Rector. Three applications are being reviewed. Bp. Bascom is looking at a fourth possibility.

- St. Paul's, Leavenworth – Looking at options that would involve the current Interim Priest staying longer with a possibility of becoming Priest-in-Charge.

Canon Lightcap also reported:

- St. Stephen's, Wichita, has agreed with the Diocese to engage the Rev. Dr. Steven Rottgers, Canon to the Ordinary of the Diocese of West Missouri as a consultant to work through its issues.
- The ordination of Mr. Charles Durland, a candidate for the diaconate may be delayed. He will be placed as a diaconal candidate one-half time at St. John's parish, Parsons, and one-half time at St. Timothy's parish, Iola.

At 11:55 a.m., Mr. Flynn led the Council of Trustees in an Order of Service for Noonday, after which the Council of Trustees recessed for lunch. The Council of Trustees reconvened at 12:35 p.m.

The Chancellor noted that the resident agent for the Episcopal Diocese of Kansas, Inc., has not been changed since the departure of the Rt. Rev. Dean E. Wolfe as Bishop. Mthr. Lewis moved, seconded by Mr. Mann, that the Chancellor be authorized to change the resident agent in the records of the Kansas Secretary of State to the Rt. Rev. Cathleen Chittenden Bascom. The motion carried unanimously.

Fr. Wiley reported on his current ministry focus with retired clergy. He noted the recent deaths of the Rev. Don Moses and the Rev. Charles Pederson, both of whom previously served in the Diocese. He is working with the Rev David Kent to schedule a time to meet with retired clergy, spouses and surviving spouses.

Mrs. Michael Funston, Associate for Youth and Campus Ministry, joined the meeting. She presented written reports on the Music Weekend and Alternative Spring Break and reported on other aspects of Youth and Campus Ministry:

- Canterbury House of Lawrence:
 - Created water color stations of the cross for the chapel and then did social justice stations of the cross at Tuesday program
 - A/C on 3rd Floor at Lawrence replaced on April 12, \$5,346
 - Deck re-stained next week; House painted in about three weeks (total for both these, \$10,000)
 - Crucifix given to St. Timothy's, Iola; for \$350 donations
 - Currently getting quotes for roof and parking lot
 - Started program at Washburn University, Mondays 2-3:15, The Word@Washburn
 - BBQ with the Bishop on May 7, 6 pm
- Canterbury at K-State
 - Learned about the history of the Stations of the Cross at program then did Social Justice stations
 - "Canterbury Formal" 2 weeks ago (unofficial event planned by students)
 - Front lawn needs to be leveled and re-seeded (after water line replacement)
 - Majority of light fixtures replaced with LED
 - Hoping to remodel 1st floor bathroom this summer
- Summer Internship
 - Raised (or pledged) \$4,195 for 2 additional interns (Budget only provides for one)

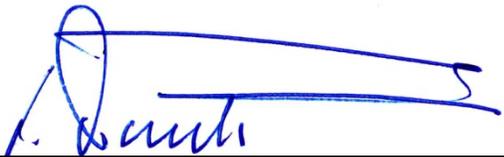
- Need a total of \$6,500 on top of budget, remaining approved by CYMC to be taken from Campus Ministry Fund.
- Offers accepted by Carson Avery, Victoria Sparkman, and Sarah Krambeer. They start on May 20.
- Dillon Green and Will Chaney will also be working with us this summer.
- There will be five people living at the Canterbury House of Lawrence this summer: Will, Dillon, Carson, Victoria, and Sophie Mortensen who is interning for St. Thomas.
- Mega Camp
 - \$4,934 raised for Camp Scholarships this year so far
 - 171 campers registered as of 4/22/19 (need 180 to break even); had 173 at the end of April last year and ended up with 195 campers.
 - Need 2 more male counselors (and we have several folks who are checking their schedules and hoping to be there)
 - Michael is working on making sure all staff have the appropriate training and background check; and keeping track of whether or not we've received the correct forms for campers
 - Karen is working on plans for staff training, senior high program, and making videos to help parents and campers prepare (check Facebook!)

Mrs. Funston also reported that Bp. Cathleen and the College and Youth Ministry Council approved the purchase of a subscription to UltraCamp, a database and registration software to be used for youth and young adult events. Karen Schlabach is working on set-up and should be able to implement it starting with September events (registration begins 2-months prior). This should reduce a lot of manual labor for the Formation Team and provide better service to participants and their families.

Bp. Bascom provided written reports on her activities by call area as listed in her letter of agreement and Episcopal Actions taken since March 2, 2019. She then presented some concepts for the effective organization of the Diocese in pursuit of its mission and ministry. There followed a robust discussion among the Council of Trustees of parish models to fit the 21st century. It was agreed that this topic should be continued between the Bishop and the Council at future meetings.

Mr. Mann inquired about the status of Nourish KC and the Bishop noted that this ministry is undergoing some change and stabilization under the interim leadership of Dr. Jay Lehnertz.

There being no further business to come before the meeting, Fr. Mays moved, seconded by Deacon Matney, to adjourn. The motion carried unanimously, and the meeting was adjourned at 2:00 p.m.



L. Franklin Taylor, Clerk