

**MINUTES OF MEETING OF THE
COUNCIL OF TRUSTEES
OF THE EPISCOPAL DIOCESE OF KANSAS, INC.**

May 15, 2019

The Council of Trustees of the Episcopal Diocese of Kansas, Inc. met at Upton Hall, Bethany Place, Topeka, Kansas, on May 15, 2019. The Rt. Rev. Cathleen Chittenden Bascom, Bishop and Chair, convened the meeting at 10:06 a.m. with prayer, after requesting prayer concerns to be expressed during the opening prayer.

Members of the Council of Trustees present were:

Bishop Bascom
The Very Rev. Foster Mays, President
The Rev. Sharon Billman
Mrs. Elizabeth Doll
Deacon Suzi Drury
Mr. Tim Flynn
Mr. Scott Howard
The Very Rev. Laurie Lewis
Mr. Stephen Mann
Deacon Rex Matney
The Rev. Casey Rohleder
Mrs. Myrline Winkler

Council of Trustees members absent were:

Mr. Todd Allison
Mr. Jack Dutra
The Rev. Andrew O'Connor (who later joined the meeting)

Also present as advisors to the Council of Trustees were:

Mr. L. Franklin Taylor, Chancellor and Clerk
Mr. Brian Geary, Treasurer

Also present were:

The Rev. Canon Torey Lightcap, Canon to the Ordinary
Mrs. Jeanne Atha, Executive Assistant to the Bishop
Mr. Jay Currie, Comptroller
Mrs. Melodie Woerman, Director of Communication
Ms. Karen Schlabach, Youth Missioner and Interim Campus Missioner

Bp. Bascom presented the Minutes of April 24, 2019. Mthr. Rohleder moved, seconded by Mr. Howard, to approve the Minutes as presented. The motion carried unanimously.

Bp. Bascom called on Mr. Currie for the Treasurer's report. He presented the budgeted financial statement for April 2019. He noted that he is monitoring apportionment payments for several parishes: Parishes discussed in recent meetings are making some payments—both St. Paul's, Leavenworth, and St. John's, Wichita, are making regular payments at reduced amounts; St. Paul's, Kansas City, remains at \$1,000. There has been no draw on the endowment and he expects to wait until July or August to take a draw. Other income includes loan repayments for St. Margaret's, Lawrence, and some donations. Some expenses are still over budget, primarily due to timing. The deficit of \$136,340.85 is largely attributable to front loaded expenses and not having taken a draw on the endowment. Mrs. Doll inquired about endowment performance considering stock market volatility and Mr. Currie replied that there has not been a noticeable problem. Fr. Mays reminded Trustees of the investment strategy designed to compensate for market volatility.

Mr. Geary presented a first draft of the 2020 Mission Plan. He noted that projected apportionment for 2020 is down about 7%, due in large part to the impact of the revision to Canon IV.2.3 that went into effect for 2018 and allows the exclusion from Normal Operating Income of payments to retire debt incurred to expand or update facilities. The application of this canon reduces the Cathedral's projected apportionment, due to the joint building project of the Cathedral and the Diocese, for 2020. He also noted proposed funding for the Minster Pilot Project in the amount of \$23,850, offset, in part, by a reduction in the Mission Enterprise Zone grant to St. Paul's, Kansas City, of \$10,000. St. Paul's parish is expected to be a part of the Minster Pilot Project. Departments will be asked to allocate budget reductions to accommodate the apportionment shortfall and the effective apportionment rate will likely be increased from 17% to 17.5%.

Ms. Schlabach inquired about expenses funded by activity fees and suggested that fee revenue should support the intended activities rather than the general budget. There followed a general discussion of several portions of the proposed 2020 Mission Plan. The Rev. Andrew O'Connor joined the meeting at 11:06 a.m. At the end of the discussion, there was a consensus that the proposed plan should be presented department leadership for additional input before refinement by the Finance Committee. Mr. Geary noted that after input from Diocesan leadership, the Finance Committee would present a refined 2020 Mission Plan for consideration at the July 2019 Council of Trustees meeting. Mr. Geary left the meeting.

Ms. Schlabach presented written reports on Youth and Campus Ministry, which were discussed by the Council of Trustees.

Bishop Bascom suggested that the Diocesan office building at Bethany Place is an asset whose use the Council of Trustees needs to think and pray about. She suggested that possibilities that might be considered include:

- Sharing with not-for-profit organizations whose objectives are consistent with Diocesan vision.
- Housing for students, lecturers of scholars who might provide benefit to the Diocese.

Fr. Mays announced that he has accepted a call to be Rector of St. Michael's in the Hills, Toledo, Ohio, and that he will be leaving the Diocese on June 2, 2019. He thanked the Council of Trustees for working together and working hard during the interim between the Ninth and

Tenth Bishops. Canon Lightcap acknowledged Fr. Mays' tenure as President of the Council of Trustees and his sharing of leadership with the Council during the interim period. Several members of the Council also congratulated and thanked Fr. Mays, and the Council, by acclamation, wished him well in his new endeavor.

The Council of Trustees recessed at 11:23 a.m. and reconvened at 1135 a.m.

Canon Lightcap reported on Clergy Transition Ministry:

- Church of the Covenant, Junction City – a priest has been selected as of last night to be appointed by Bishop Bascom to serve as priest in charge.
- Saint Michael and All Angels, Mission – The Search Committee is down to two candidates and us conducting reference checks and parish visits. They are thinking about how transition will work over to the Vestry.
- Grace Cathedral, Topeka – Consultant David Seifert reports that Grace has conducted the first of several “town meetings,” and filled the parish hall. The parish is engaged and interested in the search process. Pat Early, as chair of the Profile Committee has developed and launched a parish survey and has teams doing interviewing to gather data for parish profile.
- Grace, Chanute – The Rev. Nancy Shank served at Grace from Palm Sunday through Easter; the parish is now starting to look more at the possibility of her being more of a permanent part.
- St. Margaret's, Lawrence – Searching for a Rector. Two applications are being reviewed.
- St. Paul's, Leavenworth – Looking at two options for this position and may have a decision by the time Bishop Bascom makes a visit there on May 21.
- St. James, Wichita—the Rev. Sarah Stewart will be transferring to the Diocese of Atlanta to be a program associate at All Saints' Episcopal Church, Atlanta, starting Trinity Sunday, June 16.

Canon Lightcap also reported:

- Canon Pastor George Wiley and his wife Kay today are an annual conference for chaplains to retired clergy. This is a training and networking event.
- A Disciplinary Board Training for Title IV procedures will take place this Saturday. Title IV of the General Canons deals with the grounds and process for ecclesiastical discipline and offers a structure to address claims of misconduct by bishops, Priests and Deacons. It is a process meant to build “accountability, justice, reconciliation, restoration and pastoral responses.”
- Ashley Mather, Carolyn Garwood and John Bullock will be ordained to the diaconate on Saturday, June 1, at 10:30 a.m., at Grace Cathedral.
- The next meeting of the Commission of Ministry will be June 29.
- The Bishop's internship placement of newly ordained deacons, as of June 1, will be:
 - Charles Durland of St. Paul's, Coffeyville, will be assigned to split time between St. Timothy's, Iola, and St. Johns, Parsons.
 - Ashley Mather will be assigned to the Cathedral.
 - John Bullock is under consideration as a curate at St. Margaret's, Lawrence, under the monitoring and supervision of an experienced priest. This would be a new model of curacy.

- Carolyn Garwood will be assigned to St. Paul's Manhattan, to split time with another parish, probably St John's Abilene.

At 12:04 p.m., Fr. Mays led the Council of Trustees in an Order of Service for Noonday, after which the Council of Trustees recessed for lunch. The Council of Trustees reconvened at 1:09 p.m.

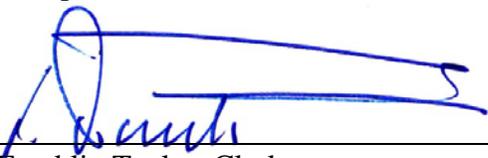
Bishop Bascom reported requested reports from Trustees on the Mission and Ministry of the Diocese.

- Mr. Currie noted that the Finance Committee has not met since the last Council meeting.
- Mr. Mann reported that Alleluia Grant applications will be available at Pentecost, due in August, reviewed by the Committee in September and awarded at the 160th Convention in October. A request for an ingathering to support this program will be out within a couple of weeks.

Bishop Bascom presented for consideration by the Council a letter from Jay M. Price, Chair, Department of History at Wichita State University, and a communicant at St. James Parish, Wichita. His letter requests support and approval of the parish's application for listing on the National Register of Historic Places. The Council had an extended discussion of the balance between added regulation of parish property and potential benefit from the requested listing. The Council concluded that it is appropriate in this instance to rely on the apparent due diligence conducted by the parish and to support and approve its application. Mthr. Lewis moved that the Council of Trustees, acting as Standing Committee of the Diocese, consent, pursuant to General Canons I.7.3 and II.6.2, to the encumbrance created by the application of St. James Episcopal Church for listing on the National Register of Historic Places. The motion was duly seconded and carried unanimously.

Bp. Bascom provided written reports on her activities by call area as listed in her letter of agreement and the Council of Trustees had a brief discussion of her report.

There being no further business to come before the meeting, Mthr. Billman moved, seconded by Deacon Matney, to adjourn. The motion carried unanimously, and the meeting was adjourned with a dismissal by Deacon Drury at 1:25 p.m.



L. Franklin Taylor, Clerk