

**MINUTES OF MEETING OF THE
COUNCIL OF TRUSTEES
OF THE EPISCOPAL DIOCESE OF KANSAS, INC.**

August 21, 2019

The Council of Trustees of the Episcopal Diocese of Kansas, Inc. met at Upton Hall, Bethany Place, Topeka, Kansas, on August 21, 2019. The Rt. Rev. Cathleen Chittenden Bascom, Bishop and Chair, convened the meeting at 10:05 a.m. and asked the Rev. Casey Rohleder, President, to lead opening prayer. Mthr. Rohleder requested prayer concerns to be included in the Service for Noonday from members and staff and led the opening prayer.

Members of the Council of Trustees present were:

Bishop Bascom
Mthr. Rohleder
Mr. Todd Allison
The Rev. Sharon Billman
Mrs. Elizabeth Doll
Deacon Suzi Drury
Mr. Jack Dutra
Mr. Tim Flynn
The Rev. David Jenkins
Mr. Stephen Mann
Deacon Rex Matney
Mrs. Myrline Winkler

Council of Trustees members absent were:

Mr. Scott Howard
The Very Rev. Laurie Lewis
The Rev. Andrew O'Connor

Also present as advisors to the Council of Trustees were:

Mr. L. Franklin Taylor, Chancellor and Clerk
Mr. Brian Geary, Treasurer

Also present were:

The Rev. Canon Torey Lightcap, Canon to the Ordinary
Mr. Jay Currie, Comptroller
Mrs. Melodie Woerman, Director of Communication
Ms. Karen Schlabach, Youth Missioner and Interim Campus Missioner

Bp. Bascom presented the Minutes of July 17, 2019. Corrections were noted and Mr. Dutra moved, seconded by Mthr. Billman, to approve the Minutes as corrected. The motion carried unanimously.

Bp. Bascom presented a request for consent to episcopal elections:

- Mr. Allison moved, seconded by Deacon Matney, that the Council of Trustees, acting as the standing committee of the Diocese, consent to the election of the Rev. Dr. Martha E. Stebbins as Bishop Diocesan for the Diocese of Montana. The motion carried unanimously.

Bp. Bascom called on Mr. Currie for the Treasurer's report. He presented the budgeted financial statement for July 2019. He noted that he is monitoring apportionment payments for the same parishes identified in recent meetings St. Paul's, Leavenworth, St. John's, Wichita, and St. Paul's, Kansas City. In addition, St. Matthew's, Newton, and St. James, Wichita, are a little behind. He drew \$140,000.00 from endowment income after the end of July. He noted that discrepancies continue in budget line items, primarily due to timing because some line items are front loaded, and some are spent later in the year. Taking into consideration the endowment income draw in August, the ongoing apportionment lag and the payment of front-loaded expenses, he is optimistic that financial statements should be close to balancing by year end.

Mr. Geary reported that the Finance Committee met yesterday. He also reported that, although Convocation Board and other leadership were provided the opportunity for feedback on the 2020 Mission Plan, no changes have been suggested. He is presenting the proposed Mission Plan in the same form as last month.

Mr. Geary presented a letter from St. James Parish, Wichita, in which the parish informed the Council of Trustees that it would be adjusting its apportionment for 2019 to reflect what it believes to be mistakes it made on its 2017 Annual Parochial Report. Discussion centered around three main questions:

1. Whether St. James Parish went through the proper steps to obtain an apportionment reduction in 2017.
2. Whether the parish properly coded monies as available for apportionment exclusion under capital improvement.
3. Whether the parish intends to deal with an arrearage for its lay delegates to be seated at the 161st Diocesan Convention.

Mthr. Billman moved, seconded by Deacon Matney, that the Council of Trustees respond to St. James Parish that its unilateral reduction of 2019 apportionment by \$14,000 is not consistent with the provisions of Canon IV.2. The motion carried unanimously. It was noted that there is no request for exclusion (approved by the Southwest Convocation Board or not) before the Council of Trustees.

Mr. Mann moved, seconded by Mr. Allison, that the Council of Trustees recommend adoption of the proposed 2020 Mission Plan and accompanying apportionment schedule for adoption by the 160th Convention. The motion carried unanimously.

Ms. Schlabach reported on Campus and Youth Ministry:

- **Campus Peer Ministry Retreat** and training was August 2-4. Training sessions included hospitality, conversations, care of creation and evangelism (Bishop Bascom), hearing hearts, spirit nudges, and building community. We also reviewed requirements and expectations and each house had planning time for the upcoming semester.

- **Fall Parish packets** were mailed to all parishes on August 7 – included a 2019-20 calendar, and posters for Senior High Retreat, Diocesan Convention, Bishop's Bowl, Youth Confirmation Retreat, Mini-Miqra, Miqra, Camp, EYE, and Campus Ministry weekly programs.
- Program Assistants have reached out to all high school grads to find out their post-high school plans and help get them connected to local ministries.
- **Canterbury House of Lawrence:**
 - New Roof in June
 - New (cheaper) internet installed in August
 - Peer Ministers: Alex Baldwin, Annabel Dolan, Jonah Brandley, Laurie Bush
 - Novice Peer Minister: Ben Ali
 - Jonah Brandley has moved in
 - Trying to get finances/accounts in order and identify new Treasurer
- **Canterbury @ K-State**
 - 2nd floor bathroom is almost finished
 - Anastasia Cunningham is the new Program Assistant and she is GREAT
 - Peer Ministers: Carson Avery, Jeremiah Shipman, Aaron Gallaway
- **Campus and Youth Ministry Council (CYMC)** meets on August 24, 10 am – 1 pm.
- **Youth Commission** Retreat is August 24-25 at the Cathedral.
- **Parish Partner Grant** applications for the 2019-2020 school year are due by August 23.
- **Fall Campus Ministry weekly programs** are gearing up:
 - Canterbury @ Emporia State University, Sundays, 6 p.m. at St. Andrew's Episcopal Church, 828 Commercial Ave., Emporia. (Anastasia will attend once per month)
 - The Word @ Washburn, Mondays, 3-4 p.m. in the Memorial Union on campus, in Topeka (Will attends every other week)
 - Canterbury @ K-State, 1823 Laramie, Manhattan, Mondays, 6:30-8 p.m. dinner, program and Compline (Anastasia)
 - Happy Kitchen @ St. Paul's Episcopal Church, 601 Poyntz Ave., Manhattan. Tuesdays, 6-9 a.m.; volunteer to make breakfast for people in need (Anastasia)
 - Blessings-on-the-Go @ Wescoe Beach, University of Kansas, Tuesday and Wednesday 11 am – 1 pm. (Will attends on Tuesdays; partnership with Lutherans and Methodists)
 - Canterbury House of Lawrence, 1116 Louisiana, Lawrence. Tuesdays, 6-7:15 p.m. dinner and program. (Will)

- Haskell Indian Nations University Doughnuts and Discussion, Wednesdays, 3-4 p.m. at Tommaney Library on campus, in Lawrence (Will)
 - Brewing on Belief, Wednesdays, 8:30-10 p.m. location TBA; a weekly conversation where tough, relevant topics are discussed (Anastasia with ECM)
 - Baker University Lectionary Lean-In, Thursdays, 9-11 a.m. at the Student Union coffee shop, Baldwin; drop by anytime and get a pastry on us and read the week's gospel. (Will)
 - Tea and Compline, Thursdays, 9 p.m. at Canterbury House of Lawrence, 1116 Louisiana, Lawrence, and on their Facebook page, <https://www.facebook.com/CMEC.KS/> (Will)
 - Online service is led every-other week at K-State
 - Eucharist, Sundays, 6 pm at Canterbury House of Lawrence, 1116 Louisiana, Lawrence
 - We are in communication with some Wichita-area college-age folks and hoping to get something going there soon.
- They are working on the Thursday night fellowship event for Diocesan Convention – probably a repeat of Chili and Cinnamon Rolls.
 - They are also working on a 10-minute Youth & Campus Ministry video-report for convention.
 - The Formation Team is reading *Searching for Sunday* by Rachel Held Evans and discussing it throughout the Fall semester – it is based on the Sacraments.
 - Michael Funston recently read a companion book to *Growing Young* called *Growing With* which is written for parents. A review was in the August 1 Youth & Campus Ministry e-newsletter and she is also working on a presentation that can be given in parishes or at meetings as needed.

Mr. Mann reported for the Alleluia Grant Committee of Deacon Fran Wheeler, Dave Butler, Ann Flynn and Mr. Mann on recommended Alleluia Grants (from eight applications) to be awarded at the 160th Convention:

- St. Andrew's, Derby—Women for Women--\$2,364.00.
- St. Paul's, Clay Center—The Good News--\$2,500.00.
- St. Jude's, Wellington—Blanket box--\$1,100.00.
- St. Luke's, Wamego--\$2,570.50.
- Church of the Epiphany, Independence—ADA Compliancy Sidewalk Repairs.

Mr. Dutra moved, seconded by Deacon Drury that the Council of Trustees approve the five listed projects. The motion carried unanimously. Mr. Mann noted that one additional application is still in process.

At 11:40 a.m., Mrs. Winkler led the Council of Trustees in an Order of Service for Noonday, during which Mthr. Rohleder offered prayers for the concerns expressed at the

beginning of the meeting. After Noonday Prayers, the Council of Trustees recessed for lunch. Mr. Geary left the meeting. The Council of Trustees reconvened at 12:30 p.m.

Canon Lightcap reported on transition ministry:

- Grace Cathedral, Topeka (Dean) – Deadline for receipt of application materials is this Friday, August 23rd.
- Epiphany, Sedan (Rector) – The parish has issued a call, approved by Bishop Bascom, to a candidate for Rector and a Letter of Agreement is being drafted.
- St. Francis, Overland Park (Vicar) – Bishop Bascom has issued a call to a candidate for Vicar and a Letter of Agreement is expected to be completed soon.
- St. Luke's, Shawnee (Rector) – Has organized a Search Committee and is drafting search profile documents.
- St. Aidan's, Olathe (Rector) – Is organizing a Search Committee.

Canon Lightcap also noted that he will attend the Leadership Coaching Intensive course offered by the Kansas Leadership Center in November.

Bishop Bascom reported that three not-for-profit organizations have expressed in sharing office space in the Bishop's House:

- Topeka Doula Project directed by Juliet Swedlund.
- Freedom's Path USA directed by Sarah Shipman.
- Kansas Book Festival directed by Sarah Shipman.

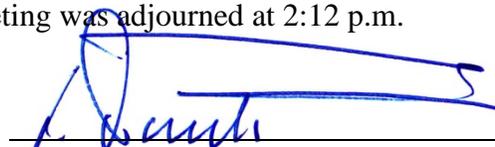
She would contemplate dividing the space into four offices and negotiating an office sharing arrangement. It was noted that it would be important for each organization to provide proof of liability insurance. Mthr. Rohleder moved, seconded by Mr. Dutra to authorize a committee to negotiate a facility sharing agreement with these entities.

Mthr. Rohleder moved, seconded by Mr. Mann that the Council of Trustees recess to executive session at 1:00 p.m. to discuss confidential parish specific issues. The motion carried unanimously. The Council of Trustees returned to open session at 1:30 p.m. Mrs. Doll moved, seconded by Mr. Dutra, to support Bishop Bascom in pursuing and facilitating an inquiry into the restoration of congregational health at St. John's, Wichita, pursuant to Canon IV.7. The motion carried unanimously.

Bishop Bascom presented options about the roll out of the Minster Project. Discussion followed and it was agreed that this topic merits further analysis.

It was suggested that hearings pursuant to Section 1 of Canon II.3 on representation and liability of lay delegates to the 160th Convention for parishes with delinquent 2018 apportionment could be conducted as a part of the September Council of Trustees meeting by Zoom. There was consensus that this would be an orderly way to accommodate four parishes with delinquent 2018 apportionment.

There being no further business to come before the meeting, Mthr. Billman moved, seconded by Mr. Dutra to adjourn. The meeting was adjourned at 2:12 p.m.



L. Franklin Taylor, Clerk