

**MINUTES OF MEETING OF THE
COUNCIL OF TRUSTEES
OF THE EPISCOPAL DIOCESE OF KANSAS, INC.**

February 19, 2020

The Council of Trustees of the Episcopal Diocese of Kansas, Inc., met at Bishop Kemper School for Ministry, Grace Cathedral, Topeka, Kansas, on February 19, 2020. The Rt. Rev. Cathleen Chittenden Bascom, Bishop and Chair, convened the meeting at 10:00 a.m. with opening worship commemorating the ministry of the Martin Luther.

Members of the Council of Trustees present were:

Bishop Bascom
Mr. Todd Allison
Deacon Suzi Drury
The Rev. David Jenkins
The Very Rev. Laurie Lewis
Mr. Stephen Mann
Deacon Rex Matney
Mr. Mike Morrow
The Rev. Doreen Rice
Ms. Marilyn Trubey
Mr. Richard Wilson
Mrs. Myrline Winkler

Members of the Council of Trustees absent were:

The Rev. Casey Rohleder, President
Mr. Larry Hannan
The Rev. Andrew O'Connor

Also present as advisors to the Council of Trustees:

Mr. L. Franklin Taylor, Chancellor and Clerk
Mr. Brian Geary, Treasurer

Also present were:

Mrs. Jeanne Atha, Executive Assistant to the Bishop
Mr. C. Jay Currie, Comptroller
The Rev. George Wiley, Canon Pastor
Ms. Karen Schlabach, Youth Missioner and Interim Campus Missioner

Bp. Bascom presented the minutes of the meeting of January 22, 2020. Mr. Taylor noted that the minutes are incomplete because some written information presented at the January 22 meeting needs to be added to the minutes. It was agreed that the minutes, when completed, would be circulated by email for review and approval by the Council of Trustees.

Bp. Bascom called on Mr. Currie for the Treasurer's report. He presented the budgeted financial statement for January 2020. He first noted that the Mission Plan for 2020 reflected a decrease in the Communications Department budget that would result in three issues of *The Harvest* instead of four being published. An anonymous donation has been made to fund a fourth issue. Mr. Morrow moved, seconded by Mr. Allison to accept the anonymous donation to fund a fourth issue of *The Harvest* with gratitude to the donor. The motion carried unanimously.

Mr. Currie noted that St. James parish, Wichita, St. Stephen's parish, Wichita and two smaller parishes had completed payment of 2019 apportionment after year end and that St. Paul's parish, Kansas City, St. Paul's parish, Leavenworth, and St. John's parish, Wichita, remained delinquent for 2019. St. Paul's parish, Leavenworth, paid its apportionment installment for January 2020, and expects to pay its 2020 apportionment.

Mr. Currie further reviewed the financial statements. He noted that he has not taken a draw from endowment income and does not expect to do so until late summer. Fee revenue is down pending receipts for Mega Camp and Diocesan Convention and some expenses, including mission management (computer contract and insurance premium) are front loaded. Overall, the financial position reflected in the statements is about normal for this time of year. Mr. Currie also presented a list of endowment funds and the Performance Report for State Street Global Advisors. Portfolio performance over the long term is just under benchmarks and asset allocation is currently approximately 70% equities and 30% fixed income. The finance committee will review the Performance Report.

Bp. Bascom presented a request for consent to episcopal election:

- Mr. Morrow moved, seconded by Mthr. Lewis, that the Council of Trustees, acting as the standing committee of the Diocese, consent to the election of the Very Rev. Craig Loya, former Canon to the Ordinary of the Diocese of Kansas, as Bishop Diocesan for the Diocese of Minnesota. The motion and carried unanimously.

Ms. Schlabach presented a written report on Mini-Miqra and Miqra 2020. She and Ms. Michael Funston attended a conference on anti-racism, and she attended an Episcopal Youth Event planning meeting. A youth Music Weekend is scheduled for this coming weekend and the college Alternative Spring Break with the Benedictine Service Corps in Omaha is in two weeks. Episcopal Youth Weekend in Washington, D.C., has 12 available slots for which participants are being solicited. Mega Camp planning, with the theme "This is our Prayer" is ongoing.

Ms. Schlabach also reported that residents at KU Canterbury House are investigating new first floor carpet and have scheduled a workday for Saturday, February 29. KSU Canterbury House has received the insurance payment for its wall repair and will schedule that work soon. She is looking for treasurers for both houses. She is building a college program alumni list for a semiannual newsletter and will meet with Bishop Bascom tomorrow about Eucharist at both houses. She is working on the calendar for next year.

Fr. Wiley reported on his activities as Canon Pastor. In the interim period without a Canon to the Ordinary, he is checking in on Minster Shepherds and task force facilitators. He

has also been involved in Fr. Les Jackson's transition to half-time ministry at each St. Matthew's parish, Newton, and Trinity Parish, El Dorado.

Bishop Bascom reported on several matters:

- She is still receiving some feedback on Communion in the Absence of a Priest and working with the Rev Mary Schrom Breese on this issue. Mthr. Lewis raised the issue of how this liturgy should be recorded in Service Books.
- Episcopal Visitations are arranged to include Minster visits.
- She has been meeting with various task force leaders.
- She participated in a panel on climate change for the Kansas Legislature.
- She is working on letters of agreement for staff members.
- She has announced the appointment of Jennifer Allen as the bishop's Curate for Mission.
- She suggested several topics for the working group on apportionments.
 - Consider reducing the apportionment cap to 18%.
 - Evaluate apportionment on draws on endowment funds.
 - Consider exclusion of funds used for outreach from apportionment.
 - Consider an adjustment for parishes in older (perhaps 70 to 100 years) buildings.
 - Consider adjustments for expenditures within the Minster.
- She presented the report of the Rev. Peter Casparian on his consultation at St. John's parish, Wichita.
 - St. Bartholomew's has suggested that its payment to St. John's for space sharing should be adjusted to avoid double apportionment.
 - She has shared the Casparian report with St. John's rector, the Rev. Elizabeth Montes.

The Council of Trustees recessed at 11:35 a.m. to working groups to return after lunch. The Council of Trustees reconvened at 1:20 p.m. Mthr. Lewis reported for the apportionment working group that the group would be determining how old each parish building is. Mthr. Rice reported for the apportionment working group on several matters:

- Reduction of the apportionment cap from 20% to 18% may have no real effect and is probably not necessary.
- Consideration should be given to a 5% credit for funds pooled for Minster activities.
- The working will initiate inquiries to other BKSM dioceses about how they assess apportionment and conduct some investigation of practices in the wider church.
- Mr. Currie will provide percentage figures for Diocesan support of various activities.

Mr. Geary is working on a video presentation on preparation of annual parochial reports to be available before 2021 annual reports are due. In his discussions with representatives of St. James parish, Wichita, he did not get into how to handle mistakes in parochial reports; this issue was referred to the Finance Committee for recommendation of an appeal process.

Mr. Currie reported further on his meeting with representatives of St. James parish, Wichita, which focused primarily on communication of parameters and methods applied to

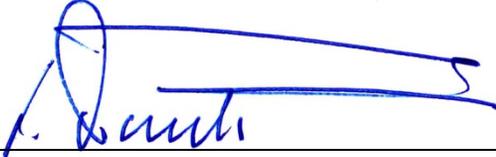
annual parochial reports. Mthr. Lewis and Mr. Currie discussed outreach and insurance exemptions in this context.

Bishop Bascom reported on Fr. Casparian's report on his consultation with St. John's parish, Wichita:

- There is basis to devise a plan for restoring congregational health under Canon IV.7 pursuant to the parish's request.
- She will share some initial reflections on this issue with the Wardens and Treasurers of both St. John's parish and St. Bartholomew's parish.
- She will designate a team to meet with both parishes to negotiate a plan for restoring congregational health.
- The plan for restoring congregational health will include campus ministry at Wichita State University.

Bishop Bascom and Mr. Currie will report on St. Paul's parish, Kansas City, at the next meeting of the Council of Trustees.

There being no further business to come before the meeting, on motion by Mr. Wilson, duly seconded and passed without dissent, it was adjourned with a dismissal by Deacon Matney at 1:50 p.m.



L. Franklin Taylor, Clerk