



**The Episcopal Diocese of Kansas
Annual Report of Occasional Services
The Episcopal Church Canon I.6, Section 2 (see copy on other side)**

To be completed by non-parochial clergy and clergy who are licensed in the Episcopal Diocese of Kansas and returned to Bishop Wolfe by February 1, 2011. Use an extra sheet of paper as needed.

Name _____ Spouse's name _____

Home address _____

Office address _____ Social Security # _____

Telephone (Home) _____ (Office) _____ (Mobile) _____

Fax _____ E-mail address _____

Current salaried position _____

Church where you regularly worship _____

A. Summary of Ministry:

	<u>Officiant</u>	<u>Assisted</u>
Holy Communion	_____	_____
Choir Offices	_____	_____
Baptisms	_____	_____
Marriages	_____	_____
Funerals	_____	_____
Other (Explain under "remarks")	_____	_____

B. The above services were primarily recorded in the service book, and if appropriate, in the parish register of _____ Church, _____, Kansas. If not recorded, please make appropriate comments in the "remarks" section.

C. If you have not exercised your ordained office, please explain the reason, as required by the Canon:

D. Other ways in which you are currently exercising your ministry.

E. Supply Work:

Should the Bishop have need of additional supply priests, would you be willing to serve if asked? Yes () No ()

F. Instead of "D" above, you may attach a short paragraph to this report outlining the nature of your ministry and its relation to the church. If you are secularly employed, please describe that work in "D" above.

G. For Non-canonical Clergy Only

I am canonically resident in the Diocese of _____ and I will send a copy of this report to my Diocesan Bishop.

I wish to be licensed in the Diocese of Kansas for the year 2011. Yes () No ()

Signature: _____ Date: _____

Title 1, Canon 6: Of the Mode of Securing an Accurate View of the State This Church

Sec. 1. A report of every Parish and other Congregation of this Church shall be prepared annually for the year ending December 31 preceding, in the form authorized by the Executive Council and approved by the Committee on the State of the Church, and shall be filed not later than March 1 with the Bishop of the Diocese, or, where there is no Bishop, with the ecclesiastical authority of the Diocese. The Bishop or the ecclesiastical authority, as the case may be, shall keep a copy and submit the report to the Executive Council not later than May 1. In every Parish and other Congregation the preparation and filing of this report shall be the joint duty of the Rector or Member of the Clergy in charge thereof and the lay leadership; and before the filing thereof the report shall be approved by the Vestry or bishop's committee or mission council. This report shall include the following information:

(1) the number of baptisms, confirmations, marriages, and burials during the year; the total number of baptized members, the total number of communicants in good standing, and the total number of communicants in good standing under 16 years of age.

(2) a summary of all the receipts and expenditures, from whatever source derived and for whatever purpose used.

(3) such other relevant information as is needed to secure an accurate view of the state of this Church, as required by the approved form.

Sec. 2. Every Bishop, Presbyter, or Deacon whose report is not included in a parochial report shall also report on the exercise of such office, and if there has been none, the causes or reasons which have prevented the same.

Sec. 3. These reports, or such parts of them as the Bishop may deem proper, shall be entered in the Journal of the convention.